

IN THE MATTER of the Resource
Management Act 1991

AND

IN THE MATTER of the Queenstown Lakes
Proposed District Plan

AND

IN THE MATTER of Hearing Stream 13:
Queenstown Mapping

MINUTE CONCERNING REQUESTS FOR STRUCTURE PLANS ETC

1. During the hearing of submissions on map requests in the Queenstown area (Stream 13), several submitters sought the inclusion of structure plans that would specifically apply to their site or sites. Other submitters sought site specific zonings or subzonings that would partially apply to their land.
2. We have not come to any conclusions on any of these submissions at this point. However, so as to ensure the decision-making process is not delayed we are requesting that all those submitters that fall into the two categories discussed above provide digital information that would enable the relevant provisions to be accurately incorporated into the Council GIS system and onto the Planning Maps.
3. Attached is a document entitled “*QLDC District Plan – Geographic Data Specification – September 2017*” which sets out how the data is to be formatted so as to be compatible with the Council’s GIS system, and how the data is to be lodged.
4. All such files, and the required hardcopy or PDF plan, are to be lodged by Tuesday 31 October 2017. If this material is not received by this date, it is likely the Hearing Panel would be unable to recommend acceptance of the relevant submission due to lack of adequate information to give effect to the submission.

For the Hearing Panel



Denis Nugent (Chair)

27 September 2017



**QLDC PROPOSED DISTRICT PLAN
GEOGRAPHIC DATA SPECIFICATION**

SEPTEMBER 2017

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QLDC is introducing a data specification to regulate incoming geographic information relating to District Plan additions and amendments.

The aim is to simplify the process of electronically recording public submissions by using the QLDC Geographic Information System (GIS) and specifying strict requirements for data formats and schemas. The desired outcome of this specification is to prevent the infiltration of erroneous information during the consultation process by establishing a reliable method of introducing and maintaining geographic data.

Achieving this outcome will enable a more efficient working partnership between the QLDC Planning, Policy and GIS teams.

SECTION 1

1.1 COORDINATE SYSTEM

- All files to be provided in terms of **New Zealand Transverse Mercator 2000 coordinate system (NZTM2000), NZGD 2000 datum.**
- All levels will be provided in **metres above sea level terms** (Dunedin Datum 1958).

1.2 FORMAT & MEDIA

- All files shall be supplied in digital format compatible with AutoCAD 2010 and later versions (acceptable formats .dxf, .dwg) or shapefiles (.shp).
- All data, or a link to where the data may be downloaded from, shall be emailed to DP.Hearings@qldc.govt.nz. Links to files in OneDrive, Google Drive or Dropbox are all acceptable.
- A hardcopy or PDF plan must also be supplied to the QLDC Manager Planning Policy.

SECTION 2

FILE STRUCTURE

- Use the following naming convention: PDP1-SXXXX-reference where SXXXX is submission number with leading zeroes and reference is for submitter's use, e.g. PDP1-S0001-land.dwg
- Include only the following layers in the drawing:
 - Plan Change (X)
 - Zone_(X)_ Op
 - Zone_(X)_ Prop
 - Designation_(X)_ Op
 - Designation_(X)_ Prop
- Create a layer for any text or labels by appending the relevant data layer name. (e.g. PDP1-S0001-land_txt).
- Use **AutoCAD** to create closed polygons by snapping accurately to land parcel boundaries and other reference features where required.
- Please ensure that all submission plans have a Title, Reference number, Key (of symbols, abbreviations & zones etc), Scale, Date, North Arrow, Surveyor's certification and signature of approval.