

**Wanaka Community Board  
5 July 2018**

**Report for Agenda Item: 1**

**Department: Community Services**

**Title: Parkrun New Zealand Ltd – New Licence Notification for Wanaka Run**

**Purpose**

To consider notifying a new licence to Parkrun New Zealand Limited. A licence is sought to utilise parts of Roys Bay Recreation Reserve and Wanaka Station Park to host free, weekly, 5km timed runs.

**Recommendation**

That the Wanaka Community Board:

1. **Note** the contents of this report; and
2. **Approve** notification of the intention to grant a licence over the areas of Recreation Reserve outlined in the Schedule below, to Parkrun New Zealand Limited to operate free, weekly, 5km timed runs, subject to the following terms and conditions:

**Schedule – Recreation Reserve Land**

Commonly known as	Legal description	Certificate of title
Wanaka Station Park	Lot 1 DP 16152 and Lot 14 DP 26147	OT18A/1013
Roys Bay Recreation Reserve	Section 45 Blk III Lower Wanaka SD	-
Waterfall Creek to Wanaka Station Park	Section 46 Blk III Lower Wanaka SD	2290

Commencement	TBC
Term	3 years
Renewal	One further term of 3 years by agreement of both parties
Rent	\$1.00 (if demanded) per annum pursuant to Community Facility Funding Policy.

Reviews	At renewal.
Operating Hours	Each Saturday morning from 7.30 am – 11.00 am.
Insurance	Requirement to have public liability insurance of \$2 million
Safety/Suspension	Council to retain ability to suspend the licence for safety purposes or to avoid large public events.
Termination	Council to retain ability to terminate the licence at their sole discretion with a minimum of three months' notice.
Other	Licensee to ensure they hold a valid resource consent, if required.

Participants to be capped to a maximum of 200 persons engaged in the activity upon the land as a Licence condition.

Licensee to monitor ground conditions (including grass) and modify their activity if noticeably adverse effects are occurring as a result of the activity.

Licensee to ensure that all attendees to the event be made aware of the location of public toilets on the reserve, and that all rubbish be placed in designated Council rubbish bins post event or be collected and removed offsite should Council require such.

Licensee to ensure that the event is well sign posted to forewarn other users of the reserve of the event.

3. **Appoint** three board members (any two of whom can form a hearing panel) to hear any submissions and make a recommendation to Council.

Prepared by:

Reviewed and Authorised by:



Dan Cruickshank  
Property Advisor - APL

19/06/2018



Aaron Burt  
Senior Planner: Parks  
& Reserves  
20/06/2018



Thunes Cloete  
Community Services  
General Manager  
21/06/2018

## Background

- 1 Parkrun is the name given to a collection of free, weekly, 5km timed runs around the world. They are open to everyone and are promoted as being safe and easy to take part in.
- 2 Parkrun New Zealand Ltd (**the applicant**) is currently operating throughout the North and South Island, with other South Island locations including Invercargill, Balclutha, Dunedin, Christchurch, Pegasus and Blenheim.
- 3 The applicant previously held a temporary permit for a six-week trial Wanaka run from late February through March 2018. Following this, a second permit was issued to extend the operating period from April through to October 2018.
- 4 The permits mentioned above were subject to the requirement of a licence application being made to Council should Parkrun wish to operate beyond the permitted time. This licence application is consequently made to continue the activity.

## Comment

- 5 The applicant does not hold a resource consent for the activity as participant levels have been capped at a maximum of 200 people. It is appropriate to provide an upper limit of participants under any proposed licence, and Council Officers advise that a 200-person limit is appropriate for the locations sought.
- 6 The applicants have requested a licence in an area specified in the Wanaka Lakefront Reserves Management Plan 2014. The overall vision of the plan specifies “providing opportunities for both land and water-based recreation”. The policies and objective specify the support of commercial and community activities that are compatible with the purpose of the reserve classification.
- 7 The Reserve Management Plan specifies no activities shall be conducted between the hours of midnight and 7am. The application complies with this policy.
- 8 The event aims for a zero-waste strategy at the venue. Any waste will be disposed of in available rubbish bins within the reserves, or collected and removed from the site should Council require it.
- 9 Wanaka Station Park has a public toilet block within the reserve. Other public toilets are available approximately 700m to the east at Roys Bay Recreation Reserve as well as the northern end of the race route near Ruby Island Road. It is possible that Council may need to time its cleaning of the toilets in and around the event.
- 10 Parking for those attending the event is provided for upon adjacent reserves and streets.
- 11 The licence must be notified in accordance with the requirements of the Reserves Act. If opposing submissions are received, Council is required to consider those submissions through a reserve hearing process and then make a

recommendation back to a full Council meeting as to whether to proceed with the granting of a licence.

## Options

- 12 Option 1 To approve notification of the intention to grant a licence over the areas of Recreation Reserve outlined in the Schedule, to Parkrun New Zealand Ltd, subject to the terms and conditions outlined above.

### *Advantages:*

- 13 Will allow a not-for-profit activity that provides a popular form of recreation and enjoyment to both residents and visitors to the district, upon the reserve land.
- 14 Encourages the use of the reserve in a way that promotes a healthy active lifestyle.
- 15 Provides an opportunity for community consultation on the use of the reserves for this activity.

### *Disadvantages:*

- 16 Will increase congestion on the reserve land and lakeside trail during the event hours.
- 17 Will increase the possibility of minor damage to the reserve due to high volumes of foot traffic.
- 18 May cause some disruption to those residential homes neighbouring the reserve.

- 19 Option 2 To decline the licence request by Parkrun New Zealand Ltd.

### *Advantages:*

- 20 Will not increase congestion on the reserve land and lakeside trail during the event hours.
- 21 Will not increase the possibility of minor damage to the reserve due to high volumes of foot traffic.
- 22 Would not cause disruption to those residential homes neighbouring the reserve.

### *Disadvantages:*

- 23 Will not allow a not-for-profit activity that provides a popular form of recreation and enjoyment to both residents and visitors to the district, upon the reserve land.
- 24 Will not encourage the use of the reserve in a way that promotes a healthy active lifestyle.

- 25 This report recommends **Option 1** for addressing the matter as it provides measures to manage the activity, whilst allowing for the continuation of a popular sporting event.

### ***Significance and Engagement***

- 26 This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy because it involves the use of lakeside reserves that are a strategic Council asset.

### ***Risk***

- 27 This matter related to the operational risk, OR011A Decision Making as documented in the Council's risk register. The risk is classed as moderate. The risk is mitigated by the need to publicly notify the licence and consider any submissions received prior to considering granting a licence.

### **Financial Implications**

- 28 The applicant will be responsible for paying all licence drafting and notification costs.

### **Council Policies, Strategies and Bylaws**

- 29 The following Council policies, strategies and bylaws were considered:
- Wanaka Foreshore Reserves Management Plan 2014. Conforms to the policy, specifically event policies under section 5.2.2.2.
  - Community Facility Funding Policy 2011
- 30 The recommended option is consistent with the principles set out in the named policy/policies.

### **Local Government Act 2002 Purpose Provisions**

- 31 The recommended option:
- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing land for a free public sporting event in a timely manner;
  - Can be implemented through current funding under the 10-Year Plan and Annual Plan;
  - Is consistent with the Council's plans and policies; and
  - Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

**Consultation: Community Views and Preferences**

- 32 The persons who are affected by or interested in this matter are predominantly local residents and visitors to the reserve.
- 33 The Council will provide a mechanism for community consultation through the public notification of the intention to grant a licence.

**Attachments**

- A Location maps

# Attachment A

## Parkrun New Zealand Limited – Licence Application – Location Maps

Route Map:





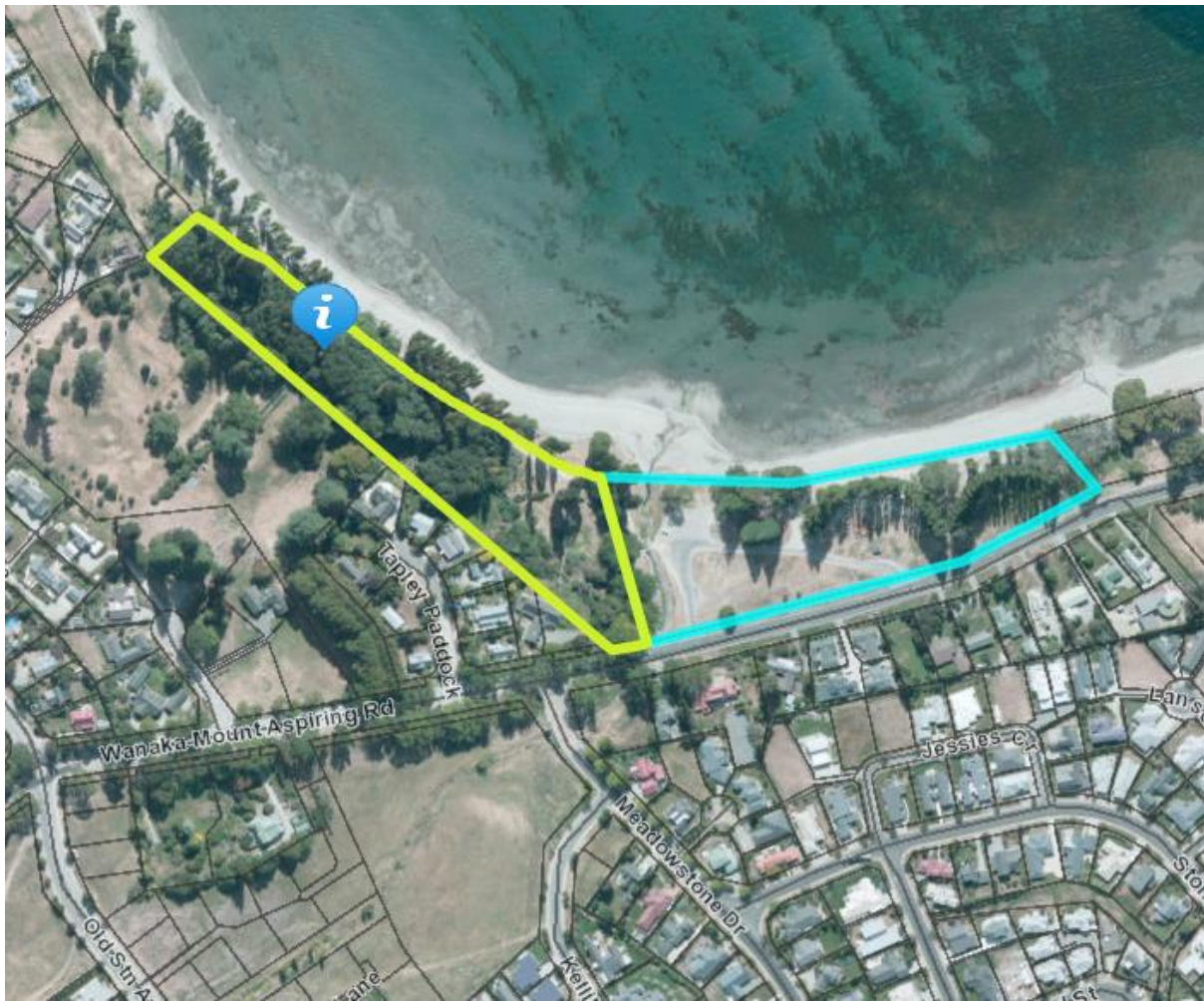
June 2018

## Wanaka Station Park





Roy's Bay Recreation Reserve



Waterfall Creek to Wanaka Station Park

