

Governance Agreement

Adopted – Wanaka Community Board 18 November 2004

- Council 26 November 2004

Revised – Wanaka Community Board 5 October 2010

- Council 6 October 2010

Parties

The parties to this agreement are:

Queenstown Lakes District Council (the “Council”) and
Wanaka Community Board (the “Board”)

Purpose

This agreement aims to:

- Document the principles of partnership in governing the Queenstown Lakes District between the Council and the Board.
- Encourage communication, coordination and cooperation between the Council and the Board.
- Provide a mechanism for the Council and the Board to:
 - a) Enable democratic decision making and action; and
 - b) Promote the social, economic, environmental and cultural well being of the district.

Protocols for Governance, Communication and Coordination

- The Council and Board agree that they have a joint responsibility for the good governance of the district and that the best interests of the communities of the district are served when the Council and Board work cooperatively.
- Members of the Board may be appointed to Council Standing Committees to ensure that, in association with Wanaka Ward Councillors, there is Wanaka representation on each Committee.
- The Board will be consulted on significant policy and planning documents that impact on the Wanaka ward before the policies or plans are adopted as draft documents and notified for public comment. It is acknowledged that in some special circumstances, urgency may limit the applicability of this protocol.
- The Board and the Council will agree on levels of service to be provided in the Wanaka Ward. Where the agreed service levels differ from the district-wide service level adopted by Council then a rate differential may be applied to the Wanaka Ward to equalise the different level of service.
- Board concerns regarding operational performance will be communicated to the Wanaka Service Centre Manager in the first instance and subsequently to Council’s Chief Executive Officer if not resolved.
- Council’s Chief Executive Officer will ensure that the Board is provided complete, timely and robust information and advice on which the Board can make its decisions.
- Appropriately qualified members of the Board may be appointed to any Hearings Panel to consider resource consent applications. This will require that the Board maintain an impartial position on resource consent applications at all times.

- Both parties will ensure that appropriate training and development is provided for Councillors and Members to ensure they have the necessary skills to undertake their governance and policy making responsibilities within local government.
- Both parties acknowledge that good governance requires them to consider community views and provide a balance of the different views and the trade-offs necessary.
- As far as is practicable the Council will delegate governance to the Board over matters concerning the Wanaka ward. The principles and details of delegations to the Board are contained in section 9 of the Governance section of the Delegations Register. The Board will be consulted over any changes Council proposes to make to delegations to the Board.
- Where the Board is exercising its powers (either mandated or delegated) to make binding decisions on the community in areas of significance (as defined in Council's significance policy) it must follow the special consultative provisions of the Local Government Act 2002 in reaching its decision.
- Both parties agree that they will act consistently with the established Code of Conduct. Where the Board has been involved in reaching decisions made by Council then it will not publicly criticise those decisions.
- Both parties will ensure that where issues arise between them that they are communicated to the other party for action in the first instance.

Process

The Mayor and CEO will regularly attend meetings of the Board to report on Council issues impacting on the Board. The Chair of the Board will attend Council meetings and report on Board issues impacting on the Council.

Administration

The Council's Chief Executive Officer is responsible for the administration of this agreement.

Review of Agreement

The parties may consider and review this document at any time. Any proposal for change must be presented for consideration at the next available meeting of each party upon the request of any one of the parties. The request must be made in writing to the administrator and made at least two weeks before the next meeting date.

Both parties must ratify any proposed changes to this Agreement prior to them coming into effect.

This agreement will be placed on the agenda of the final meetings of both parties prior to the triennial election for the purpose of reviewing the document and recommending changes (if any) to the incoming Council and Board.

Authority

This agreement is signed on this _____ day of _____ 20010 by the following.

Clive Geddes

Mayor

Queenstown Lakes District Council

Lyal Cocks

Chair

Wanaka Community Board
