

QLDC Council
3 May 2018**Report for Agenda Item: 14****Department: CEO Office****Chief Executive's Monthly Report****Purpose**

The purpose of this report is to present a summary of items considered at recent Standing Committee and Wanaka Community Board meetings, and to present other updates on various matters.

Recommendation

That Council:

1. **Note** the contents of this report.
2. **Endorse** the appointment of Jayne MacDonald as a Trustee on the Queenstown Lakes Community Housing Trust.
3. **Approve** the Chief Executive and Councillor MacLeod attending the Local Government New Zealand annual conference and Councillor MacLeod acting as the Council's presiding delegate at the Annual General Meeting.
4. **Note** the delegations exercised for licences to occupy and table and chairs licences by the Chief Executive during March 2018.
5. **Note** the items considered during the past meeting round by Appeals Subcommittee, Wanaka Community Board and Community and Services Committee.
6. Recommendations from Wanaka Community Board

a. **Proposed New Licence to Upper Clutha Plunket**

Grant a licence to Upper Clutha Plunket (New Zealand Plunket Society Inc.) over two car parks in the Brownston Street car park, Section 10 Block XI Town of Wanaka, subject to the following terms and conditions:

Commencement 1 May 2018

Term 3 years

Renewal Two terms of 3 years by agreement of QLDC

Rent Pursuant to Community Facility Pricing Policy (currently \$1 per annum, if demanded)

Reviews	On Renewal
Use	Parking by Plunket nurse and clients between 8am and 5pm Monday to Friday.
Termination	Licence may be cancelled by either party giving the other 6 months written notice. Council may cancel the licence if it considers the use to be insufficient.

Delegate signing authority for the licence document to the Community Services General Manager.

b. Proposal to Vest Land in Wanaka as Reserve and to Offset Reserve Land and Reserve Improvements Contributions as per the Development Contributions Policy

1. **Approve** the vesting of the two proposed Local Purpose Reserves (access);
 - a. Lot 404 (543m²), Universal Developments, Aubrey Road
 - b. Lot 405 (130m²), Universal Developments, Aubrey Road
 Subject to the following works being undertaken at the applicant's expense:
 - i. Consent being granted (as necessary) for any subdivision required to formally create the reserve and to level out undulations (as agreed necessary by the Parks Planning Manager);
 - ii. Presentation of the reserve in accordance with Council's standards for reserves;
 - iii. The submission to Council by the developer, certification as appropriate by Council, and subsequent implementation of a landscape and planting plan for the reserve.
 - iv. The formation of any sealed pathways to a minimum 2 metre wide width;
 - v. A potable water supply point to be provided at the boundary of the reserve lot;
 - vi. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserve to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between a public reserve vested in or administered by the Council and any adjoining land;
 - vii. The registration of a Consent Notice on any land adjoining the reserve to ensure any fences on land adjoining the reserve are no more than 1.2 metres in height;
 - viii. A five year maintenance period by the current landowner commencing from vesting of the reserve
 - ix. A maintenance agreement being prepared specifying how the reserves will be maintained during the maintenance period; and

- x. Vesting of reserve to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy.
- 2. **Agree** that reserve land contributions are offset in accordance with the Development Contributions Policy current at the time of contributions payment, subject to recommendation three above.
- 3. **Agree** that reserve improvement contributions are offset against those payable in accordance with the Development Contributions Policy current at the time of contributions payment, subject to:
 - i. Detailed design plans for the reserves to be submitted and the approval of these to be delegated to the Parks and Reserves Planning Manager.
 - ii. Final approval of reserve improvement costs to be delegated to the Parks and Reserves Planning Manager and is subject to the applicant demonstrating the actual costs of the improvements.
 - iii. If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the applicant's expense.

Queenstown Lakes Community Housing Trust ('QLCHT') membership

- 1 The Memorandum of Understanding between Council and the Trust states that the Council will endorse the appointment of Trustees to the Trust.
- 2 At a Board meeting in March 2018, the Trust resolved to invite Jayne MacDonald to join QLCHT as a Trustee. Accordingly, the Council is asked to provide its formal endorsement of this appointment.

Local Government New Zealand ('LGNZ') Annual Conference

- 3 The 2018 Local Government New Zealand annual conference theme is 'We are firmly focused on the future: Future-proofing for a prosperous and vibrant New Zealand'. It is taking place in Christchurch from 15-17 July 2018. Traditionally the Chief Executive attends the conference and I propose that Councillor MacLeod, representing the Mayor, attends with me. The registration fee for the conference is \$1,410.00 if paid before 25 May and \$1,510.00 if paid after this date.
- 4 Councillor MacLeod and I will also attend the LGNZ Annual General Meeting with Councillor MacLeod being the Council's presiding delegate.

Delegations Exercised

- 5 Presented below is a list of applications for licences to occupy and table and chair licences considered by the Chief Executive under delegated authority during March 2018.

Address/Site/Event	Type	Brief Description	Date of Decision	Outcome
Buckingham Street, Arrowtown	Licence to Occupy Road Reserve	Landmarks Pou (sign)	27/03/2018	Approved
59 Beach Street	Licence to Occupy Road Reserve	Temporary LTO for construction purposes	27/03/2018	Approved
Joe's Café – Searle Lane	Table & Chair Licence	Variation to existing licence to increase area and number of tables	27/03/2018	Approved

Committee meetings of previous meeting round

6 Appeals Subcommittee – Councillor Hill (29 March 2018)

Information:

- 1 Request to Mediate in Relation to the Appeal by Gibbston Vines Limited Against the Decline of Resource Consent RM170201
- 2 Request to Mediate in Relation to the Appeal by A Hey, P Dennison and S Grant Against the Decline of Resource Consent RM170041
- 3 Request to Mediate in Relation to the Appeal by Frankton Trading Trustee Company Limited Against the Decline of Resource Consent RM170931
- 4 Request to Mediate in Relation to the Appeal by Alps Investments Limited Against the Grant of Resource Consent RM170105
- 5 Request to settle an appeal by Millbrook Country Club Limited against the Council's decision on Rule 42.5.12 of the Proposed District Plan (NOTE: This item was deferred to a future meeting because the meeting did not have a quorum at the time.)
- 6 Update on appeals relating to Council's functions under the Resource Management Act

Note that this meeting was held with the public excluded.

7 Wanaka Community Board – Councillor Smith (12 April 2018)

Ratification:

- 2 Proposed new licence to Upper Clutha Plunket
- 3 Proposal to Vest Land in Wanaka as Reserve and to Offset Reserve Land and Reserve Improvements Contributions as per the Development Contributions Policy

Information:

- 1 Future of Hawea Waste Collection Point (NOTE: This is a recommendation to the Infrastructure Committee which has the delegation to make a decision).

- 4 Go Jets Wanaka – New Licence Notification
- 5 Road Naming Application – Alpine Estates application to name three roads within the development
- 6 Road Naming Application - Willowridge Developments Limited application to name three new roads within the Stage 3 and 4 Luggate Park Development
- 7 Road Naming Application - M Ayre application to name one new road within the five lot subdivision at 68 Kennels Lane, Wanaka (NOTE: This item was withdrawn from the agenda at the meeting.)
- 8 Chair's report

8 Appeals Subcommittee – Councillor Hill (16 April 2018)

Information:

- 1 Request to settle an appeal by Millbrook Country Club Limited against the Council's decision on Rule 42.5.12 of the Proposed District Plan

Note that this meeting was held with the public excluded.

9 Community and Services Committee – Councillor Stevens (19 April 2018)

Information:

- 1 Queenstown Gardens Development Plan

Attachments

- A Reserve Plans, Universal Developments, Aubrey Road, Wanaka
(Recommendation from WCB)

ATTACHMENT A

QUEENSTOWN LAKES DISTRICT COUNCIL

APPROVED PLAN: RM161226

Friday, 28 July 2017

Area L DP 347413

AUBREY ROAD

HOGAN LANE

McLEOD AVENUE

MATARAKI PLACE

FARRANT DRIVE

QLDC Recreation Reserve

Row 1

Row 2

Road 1 To Vest

Road 2 To Vest

Road 3 To Vest

Road 4 To Vest

Road 5 To Vest

To Vest as Local Purpose Reserve

Balance Lots

Non-Complying Lot Area

Proposed Schedule of Easements

Purpose	Shown	Servient Tenement	Dominant Tenement
Right of Way, Right to convey Water, Electricity, Telecommunications and Computer Media, Right to drain Sewage and Stormwater	A	Lot 303 hereon	Lots 132 - 134 hereon
	B	Lot 105 hereon	Lots 104, 106 - 110 hereon
	C	Lot 104 hereon	Lots 105 - 110 hereon
	D	Lot 73 hereon	Lots 74 & 81 - 82 hereon
	E	Lot 74 hereon	Lots 73 & 81 - 82 hereon
	F	Lot 75 hereon	Lots 75 & 79 - 80 hereon
G	Lot 76 hereon	Lots 75 & 79 - 80 hereon	

Schedule of Existing Easements in Gross

Purpose	Shown	Servient Tenement	Document Number
Right To Convey Electricity	L	Lot 303 hereon	6115983.1

LEGEND

Scale 1:1,500

Notes

Warning

This Plan has been prepared for the purpose of a resource consent application only. It is not a precise survey plan. As areas and dimensions are likely to vary upon survey it should not be attached to sale & purchase agreements without an appropriate condition to cover such variations.

Any person using Southern Land drawings and other data accepts the risk of:

- using the drawings and other data in electronic form without requesting and checking them for accuracy against the original hard copy versions or with Southern Land directly;
- ensuring the information is the most recent issue.

APPLICANT

Universal Developments Ltd

COMPRISED IN

CFR 194891

TERRITORIAL AUTHORITY

Queenstown Lakes District

LAND DISTRICT

Otago

TOTAL AREA

10.6975 / ha

DATE

20/07/17

Prepared for

Resource Consent

Plan Revisions

REV.	DESCRIPTION	DATE
A	ORIGINAL ISSUE	08/12/16
B	LOTS 22 - 30 AMENDED	01/02/17
C	AUBREY RD LOTS AMENDED	24/03/17
D	LOTS 66 - 71 AMENDED	22/05/17
E	ROW D, E, F & G AMENDED	01/06/17
F	LOTS 117 - 126 & 147 - 156 AMENDED	30/06/17
G	ROAD AND RESERVE ANNOTATIONS ADDED	20/07/17