

**QLDC Council
25 October 2018**

Report for Agenda Item: 8

Department: Community Services

Parkrun New Zealand Ltd – New Wanaka Licence

Purpose

To consider a new licence to Parkrun New Zealand Limited. A licence is sought to utilise parts of Roys Bay Recreation Reserve and Wanaka Station Park, to host free, weekly, 5km timed runs.

Recommendation

That Council:

1. **Note** the contents of this report;
2. **Approve** a licence over the areas of Recreation Reserve outlined in the Schedule below, to Parkrun New Zealand Limited for hosting free, weekly, 5km timed runs, subject to the following terms and conditions:

Schedule – Recreation Reserve Land

Commonly known as	Legal description	Certificate of title
Wanaka Station Park	Lot 1 DP 16152 and Lot 14 DP 26147	OT18A/1013
Roys Bay Recreation Reserve	Section 45 Blk III Lower Wanaka SD	-
Waterfall Creek to Wanaka Station Park	Section 46 Blk III Lower Wanaka SD	2290

Commencement	TBC
Term	3 years
Renewal	One further term of 3 years by agreement of both parties
Rent	\$1.00 (if demanded) per annum pursuant to Community Facility Funding Policy.

Reviews	At renewal.
Operating Hours	Each Saturday morning from 7.30 am – 11.00 am.
Insurance	Requirement to have public liability insurance of \$2 million.
Safety/Suspension	Council to retain ability to suspend the licence for safety purposes or to avoid large public events.
Termination	Council to retain ability to terminate the licence at their sole discretion with a minimum of three months' notice.
Other	<p>Licensee to ensure they hold a valid resource consent (if required).</p> <p>Participants to be capped to a maximum of 200 persons engaged in the activity upon the land, as a licence condition.</p> <p>Licensee to monitor ground conditions (including grass) and modify their activity if noticeably adverse effects are occurring as a result of the activity.</p> <p>Licensee to ensure that all attendees to the event be made aware of the location of public toilets on the reserve, and that all rubbish be placed in designated Council rubbish bins post event or be collected and removed offsite should Council require such.</p> <p>Licensee to ensure that the event is well sign posted to forewarn other users of the reserve of the event.</p>

3. **Agree** to the exercise of the Minister's consent (under delegation from the Minister of Conservation) to the granting of a new licence to Parkrun New Zealand Limited over Lot 1 DP 16152, Lot 14 DP 26147, Section 45 Blk III Lower Wanaka SD and Section 46 Blk III Lower Wanaka SD.
4. **Delegate** final licence terms and conditions and signing authority to the General Manager Community Services.

Prepared by:

Reviewed and Authorised by:



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Property Advisor - APL

3/09/2018



Aaron Burt
Senior Planner:
Parks & Reserves
2/10/2018



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Community Services
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10/10/2018

Background

- 1 Parkrun is the name given to a collection of free, weekly, 5km timed runs around the world. They are open to everyone and are promoted as being safe and easy to take part in.
- 2 Parkrun New Zealand Ltd (the applicant) is currently operating throughout the North and South Island, with other South Island locations including Invercargill, Balclutha, Dunedin, Christchurch, Pegasus, Blenheim and Queenstown (under a Reserve Permit).
- 3 The applicant previously held a temporary permit for a six-week trial run from late February through March 2018. Following this, a second permit was issued to extend the operating period from April through to October 2018.
- 4 The permits mentioned above were subject to the requirement of a licence application being made to Council should the applicant wish to operate beyond the permitted time. This licence application is consequently made to continue the activity. The licence area includes the reserves in the Schedule of Reserve land, and specifically the trail/route over that land. It is expected that with multiple runners using the overall reserve areas, use will be spread over the greater area during the time of the event.

Comment

- 5 The applicant does not hold a resource consent for the activity, and participant levels have been capped at a maximum of 200 people. It is appropriate to provide an upper limit of participants under any proposed licence, and Council Officers advise that a 200-person limit is appropriate for the locations sought.
- 6 The applicants have requested a licence in an area specified in the Wanaka Lakefront Reserves Management Plan 2014. The overall vision of the plan specifies "providing opportunities for both land and water-based recreation". The policies and objective specify the support of commercial and community activities that are compatible with the purpose of the reserve classification.

- 7 The Reserve Management Plan specifies no activities shall be conducted between the hours of midnight and 7am. This application complies with this policy.
- 8 The event aims for a zero-waste strategy at the venue. Any waste will be disposed of in available rubbish bins within the reserves, or collected and removed from the site, should Council require it.
- 9 Wanaka Station Park has a public toilet block within the reserve. Other public toilets are available approximately 700m to the east at Roys Bay Recreation Reserve as well as the northern end of the race route near Ruby Island Road. It is possible that Council may need to time its cleaning of the toilets in and around the event.
- 10 Parking for those attending the event is provided for upon adjacent reserves and streets.
- 11 The Wanaka Community Board considered the licence at the meeting of 5 July 2018 and approved notification of the intention to grant a licence. It should be noted that the licence does not enable an exclusive use of the reserve areas, and the applicant must share the reserves with otherwise unrestricted public use.
- 12 The licence was notified in accordance with the requirements of the Reserves Act. Submissions closed on 20 August 2018, and no submissions were received.

Options

- 13 Option 1 Approve a licence over the areas of Recreation Reserve outlined in the Schedule, subject to the terms and conditions outlined above.

Advantages:

- 14 Will allow a not-for-profit activity that provides a popular form of recreation and enjoyment to both residents and visitors to the District, upon the reserve land.
- 15 Encourages the use of the reserve in a way that promotes a healthy active lifestyle.

Disadvantages:

- 16 Will increase congestion on the reserve land and lakeside trail during the event hours.
- 17 Will increase the possibility of minor damage to the reserve due to high volumes of foot traffic.
- 18 May cause some disruption to those residential homes neighbouring the reserve.
- 19 Option 2 Decline the licence request by Parkrun New Zealand Ltd.

Advantages:

- 20 Will not increase congestion on the reserve land and lakeside trail during the event hours.

- 21 Will not increase the possibility of minor damage to the reserve due to high volumes of foot traffic.
- 22 Would not cause disruption to those residential homes neighbouring the reserve.

Disadvantages:

- 23 Will not allow a not-for-profit activity that provides a popular form of recreation and enjoyment to both residents and visitors to the district, upon the reserve land.
 - 24 Will not encourage the use of the reserve in a way that promotes a healthy active lifestyle.
- 25 This report recommends **Option 1** for addressing the matter as it provides measures to manage the activity, whilst allowing for the continuation of a popular recreation event.

Significance and Engagement

- 26 This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy because it involves the use of lakeside reserves that are a strategic Council asset.

Risk

- 27 This matter related to the operational risk, OR011A Decision Making, as documented in the Council's risk register. The risk is classed as moderate. The risk is mitigated because the licence was publicly notified.

Financial Implications

- 28 Council will not receive any income from the proposed licence under the current Community Facility Funding Policy, however the applicant will pay the costs associated with drafting a new licence document.

Council Policies, Strategies and Bylaws

- 29 The following Council policies, strategies and bylaws were considered:
- Wanaka Foreshore Reserves Management Plan 2014. Conforms to the policy, specifically event policies under section 5.2.2.2.
 - Community Facility Funding Policy 2011
- 30 The recommended option is consistent with the principles set out in the named plan/policies.

Local Government Act 2002 Purpose Provisions

- 31 The recommended option:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing land for a free public sporting event in a timely manner;
- Can be implemented through current funding under the 10-Year Plan and Annual Plan;
- Is consistent with the Council's plans and policies; and
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

Consultation: Community Views and Preferences

- 32 The persons who are affected by or interested in this matter are predominantly local residents and visitors to the reserve.
- 33 The Council provided a mechanism for community consultation through the public notification of the intention to grant a licence, with no submissions being received.

Attachments

- A Location maps

Attachment A

Parkrun New Zealand Limited – Licence Application – Location Maps

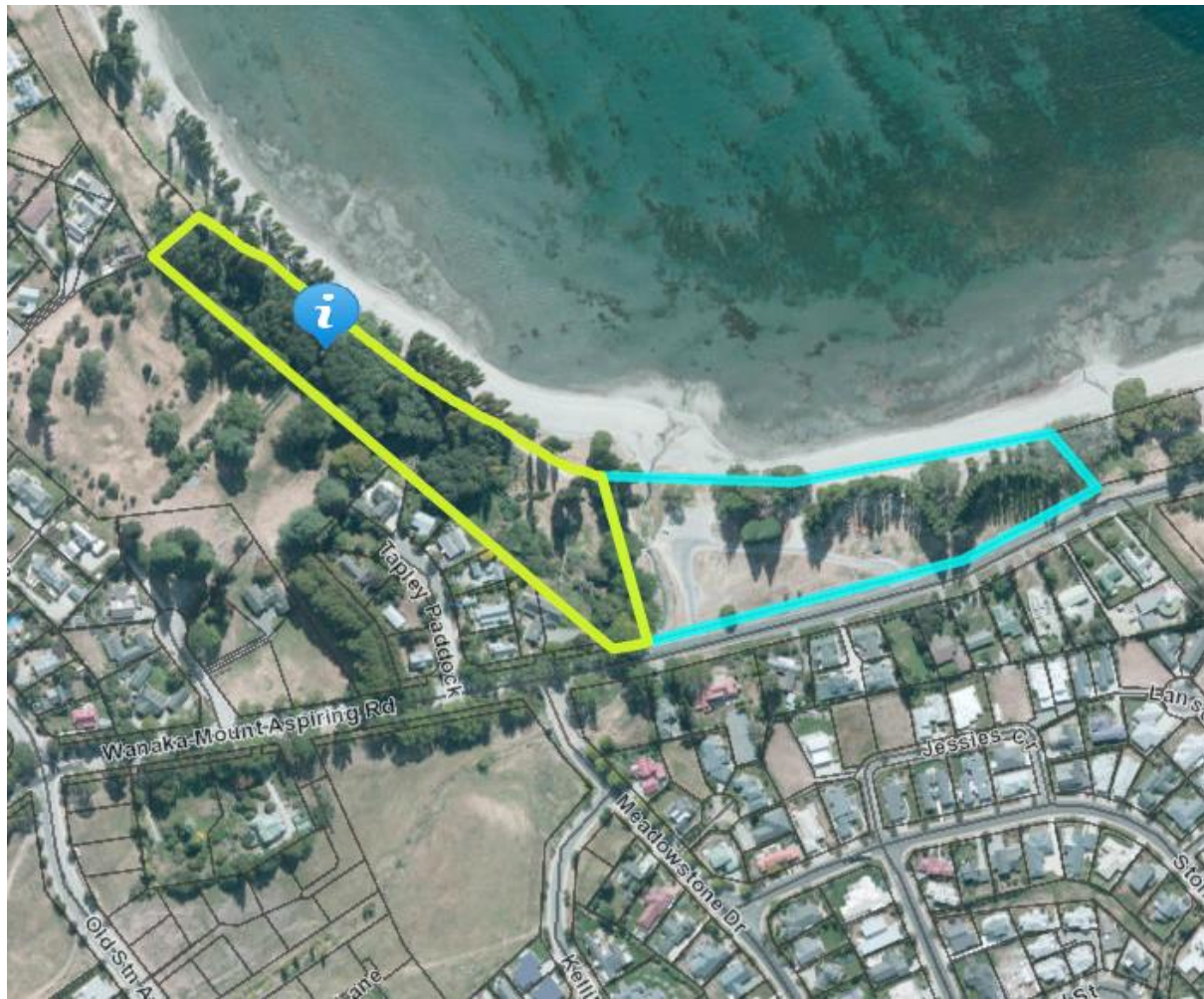
Route Map:



Wanaka Station Park



Roy's Bay Recreation Reserve



Waterfall Creek to Wanaka Station Park

