

**QLDC Council
23 March 2018****Report for Agenda Item 14****Department: CEO Office****Chief Executive's Monthly Report****Purpose**

- 1 The purpose of this report is to present a summary of items considered at recent Standing Committee and Wanaka Community Board meetings, and to present other updates on various matters.

Recommendation

- 2 That Council:

1. **Note** the contents of this report.
2. **Amend** from 23 March 2018, the existing Resource Management Act 1991 delegations to Council officers to include the additions listed in Attachment A.
3. **Note** the delegations exercised for licences to occupy, temporary road closures, and table and chairs licences by the Chief Executive during February 2018.
4. **Approve** the attendance by the CE on the Infrastructure NZ: Planning, Funding, and Enabling Growth Delegation to the USA: April 2018.
5. **Note** the items considered during the past meeting round by the Audit, Finance and Risk Committee, Planning and Strategy Committee, Appeals Subcommittee, Infrastructure Committee, and Wanaka Community Board.
6. Recommendation from Wanaka Community Board

- 6.1 Approve the vesting of the identified proposed reserve:

- a. Lot 101 (3,000m²), Alpine Estate, Cardrona Valley Road.

Subject to the following works being undertaken at the applicant's expense:

- i. Consent being granted (as necessary) for any subdivision required to formally create the reserve and to level out undulations (as agreed necessary by the Parks Planning Manager);
- ii. Presentation of the reserve in accordance with Council's standards for reserves;
- iii. The submission to Council by the developer, certification as appropriate by Council, and subsequent implementation of a landscape and planting plan for the reserve;

- iv. The formation of any sealed pathways to a minimum 2 metre wide width;
- v. A potable water supply point to be provided at the boundary of the reserve lot;
- vi. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserve to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between a public reserve vested in or administered by the Council and any adjoining land;
- vii. The registration of a Consent Notice on any land adjoining the reserve to ensure any fences on land adjoining the reserve are no more than 1.2 metres in height and have a visual permeability of no less than 50%;
- viii. A three year maintenance period by the current landowner commencing from vesting of the reserve;
- ix. Vesting of reserve to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy.

6.2 Agree that reserve land contributions are offset in accordance with the Development Contributions Policy current at the time of contributions payment, subject to recommendation three above [refer 6.1(a)(iii)].

6.3 Agree that reserve improvement contributions are offset against those payable in accordance with the Development Contributions Policy current at the time of contributions payment, subject to:

- a. Detailed design plans for the reserves to be submitted and the approval of these to be delegated to the Parks and Reserves Planning Manager.
- b. Final approval of reserve improvement costs to be delegated to the Parks and Reserves Planning Manager and is subject to the applicant demonstrating the actual costs of the improvements.
- c. If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the applicant's expense.

Changes to Delegations Register

- 3 An update is needed to the Resource Management Act 1991 (RMA) delegations as contained in Delegations Register to include the recently reinstated position of General Manager Community Services and a title change from Chief Financial Officer to General Manager Regulatory & Finance.
- 4 The additions are to sections 88, 168A, 176A, 330 and 331 as set out in the table in Attachment A. The current RMA delegations were adopted by Council on 28 September 2017.

Delegations Exercised

- 5 Presented below is a list of applications for licences to occupy and temporary road closures considered by the Chief Executive under delegated authority during February 2018.

Address/Site/Event	Type	Brief Description	Date of Decision	Outcome
Potters Hill Road	Licence to Occupy Road Reserve	Ground anchors to support new development	19/02/2018	Approved
57 Panorama Terrace	Licence to Occupy Road Reserve	Partial use of road reserve for car park	19/02/2018	Approved
Mooney Road (Dalglish Farm)	Licence to Occupy Road Reserve	Bunding on unformed legal road	19/02/2018	Approved
Weather Station	Licence to Occupy Road Reserve	Weather Station by Queenstown Golf Course	19/02/2018	Approved
Mountaineer Building, Beach Street	Licence to Occupy Road Reserve	Temporary scaffolding	19/02/2018	Approved
Akarua Autumn Festival 2018, Arrowtown	Temporary Road Closure	Event	19/02/2018	Approved
Southern Lakes Half Marathon, Wanaka	Temporary Road Closure	Event	19/02/2018	Approved
NZ Golf Open - Butel Road closure, Arrowtown	Temporary Road Closure	Event	19/02/2018	Approved
Baby Box Fundraiser, Historical Lower Shotover Bridge	Temporary Road Closure	Event	19/02/2018	Approved
Central Alpine Tour Classic Car Show and Display 2018, Queenstown	Temporary Road Closure	Event	19/02/2018	Approved
Hawker & Roll, The Mall Queenstown	Table and Chair Licence	Tables and chairs	19/02/2018	Approved

Planning, Funding, and Enabling Growth: Infrastructure NZ Delegation to the USA: April 2018

- 6 Infrastructure NZ annually host infrastructure delegation tours for business, Central, and local government on key infrastructure issues. In 2017 the delegation visited the UK.
- 7 In 2018 the proposed tour is to five key centres in the USA, with the specific purpose of looking at integrated planning and funding, with a specific emphasis on alternative funding and development tools.

- 8 The delegation includes representatives from each of the high growth councils and Central government (MBIE, DIA, Treasury), and a range of development and financial consultants and organisations.
- 9 I have discussed the proposed attendance with the Mayor, who subsequently canvassed all Councillors, as the timing for confirmation of attendance precluded formally going to Council first. It is my understanding that the Council has been fully supportive of my attendance. Council policy requires all overseas travel by the CE to be approved by Council. The expected cost of the tour including flights, transfers, accommodation and fees is \$13,000.
- 10 I will be away from Queenstown from 4 April until 16 April inclusive. While I am technically at work I have decided for practical purposes to delegate Peter Hansby as Acting CE for the period I am away.

Committee meetings of previous meeting Road

11 Wanaka Community Board – Ms R Brown (1 February 2018)

Information:

1. Right of way easement – 17 Plantation Road
2. Chair's Report

12 Planning and Strategy Committee – Councillor Hill (15 February 2018)

Information:

1. Update on appeals on the Proposed Regional Policy Statement

13 Appeals Subcommittee – Councillor Hill (15 February 2018)

Information:

1. Request to mediate in relation to the appeal by Millennium and Copthorne Hotels New Zealand Ltd against the grant of consent RM170260 to construct a new hotel
2. Update on appeals relating to Council's function under the Resource Management Act

Note that this meeting was held with the public excluded.

14 Audit, Finance and Risk Committee – Councillor McRobie (22 February 2018)

Information:

1. Quarterly Financial Overview – December 2017
2. Sensitive Expenditure
3. Risk Management Update
4. Organisational Health Safety and Wellbeing Performance
5. Legal Update (Public Excluded)
6. 2018-28 Long Term Plan (Public Excluded)
7. Treasury Update: February 2017 (Public Excluded)

15 Wanaka Community Board – Ms R Brown (1 March 2018)

Ratification:

1. Proposal to Vest Land in Wanaka as Reserve and to Offset Reserve Land and Reserve Improvements Contributions as per the Development Contributions Policy [see maps attached]

Information:

2. Activities in a Public Place (Road Reserve) – Corner of Ardmore and Helwick Streets, Wanaka
3. Chair's Report

16 Community and Services Committee – Councillor Stevens (15 March 2018)

Information:

1. Heritage Incentive Grant Application – Shanahan's Cottage Centennial Avenue Arrowtown
2. Public Toilet Facilities Improvement Report

Attachments

- A Schedule of Resource Management Act 1991 delegation changes
- B Alpine Estate Lot 101 Reserve (Recommendation from WCB)
- C Site Location (Alpine Estate Reserve) (Recommendation from WCB)