

# Appeals Subcommittee

## Terms of Reference

### Membership

The Appeals Subcommittee will have three appointed members: The Chair of the Planning & Strategy Committee and any two members of the Planning & Strategy Committee.

### Quorum

The quorum for every meeting shall be three members.

### Chair

The Chair of the Planning & Strategy Committee will be the Chair.

### Frequency of Meetings

The Appeals Subcommittee will meet as required.

### Parent Body

The Appeals Subcommittee reports to the Planning & Strategy Committee.

### Objectives of the Committee

To guide the resolution of appeals and mediations under the Resource Management Act 1991.

In fulfilling their role on the Appeals Subcommittee, members shall be impartial and independent at all times.

### Terms of Reference:

#### Activity Areas

- > RMA appeals.

#### Delegated Authority

The Appeals Subcommittee will have delegated authority to carry out activities within its terms of reference and the activity areas listed above (excluding all powers reserved to the Council by law, or by resolution of the Council).

### **Power to Act**

- > The Appeals Subcommittee will approve the resolution of Environment Court appeals and mediations under the Resource Management Act 1991, including resolving or withdrawing from any proceedings and providing guidelines and settlement parameters to officers responsible for participating in mediations.

### **Delegation Limitations**

The Appeals Subcommittee may not delegate any of its responsibilities, duties or powers and its powers exclude powers that cannot be delegated to committees under the Local Government Act 2002.

### **Procedure**

The Chairperson will report back to the Planning & Strategy Committee at the next Planning & Strategy Committee meeting following each Appeals Subcommittee meeting.