

## **QLDC Council**

# 27 August 2015

Report for Agenda Item: 19

**Department: CEO Office** 

# Adoption of 2015/16 draft Work Programme

## **Purpose**

1 To seek Council approval of the attached draft Work Programme for 2015/16.

#### Recommendation

- 2 That the Council:
  - 1. **Adopt** the draft 2015/16 Work Programme.

Adam Feeley, Chief Executive

19/08/2015

#### **Background**

3 On 30 June 2015 the Council approved adopting the Ten Year Plan for 2015/25. Incorporated within the Plan are a series of long and short term outcomes that Council seeks to achieve in relation to our core activities and services (refer pages 24/25).

#### Comment

- 4 As part of the Chief Executive's performance agreement with the Council, the long and short term outcomes are underpinned by a number of projects for the current financial year. These projects, which are outlined in the draft Work Programme, reflect both staff recommendations regarding current critical projects (e.g. the delivery of a new wastewater treatment plant at the Shotover Delta) along with more discretionary projects which have been proposed by elected members. The projects have been discussed at Council workshops, and elected members have informally "voted" on the projects they consider to have the highest priority for allocation of staff time and Council funding.
- 5 Once adopted, with or without amendment, the Council will receive a monthly progress report on each matter.

#### Significance and Engagement

6 All projects within the Work Programme which are significant within the Council's Significance and Engagement Policy have already been consulted on as part of the Ten Year Plan.

#### Risk

7 Each project will be individually considered and reported upon as part of the Council's Risk Register.

#### **Financial Implications**

8 All projects within the Work Programme which have financial implications have already been budgeted for within the Ten Year Plan.

## Council Policies, Strategies and Bylaws

9 There are no relevant Council policies applicable to this report.

#### Local Government Act (LGA) 2002 Purpose Provisions

10 The projects within the Work Programme are considered to be within the ambit of the purpose provisions of the LGA.

#### **Consultation: Community Views and Preferences**

11 No additional consultation with the community was undertaken outside of the Ten Year Plan process.

# **Attachments**

A Draft 2015/16 Work Programme.

ید		Risk ID	Project and milestone description	Project Owner	Project Manager	Portfolio Holder	L			Ke	y miles	tones					
Rank	;						3	Aug	Sep	Nov	Dec	E 1	Mar	Apr	Мау	5	Comments
1 1	SR1		Design build phase of Project Shotover / Sludge disposal	Pete Hansby	L Vermaas												
			Business Case for disposal fields - Council report for noting														Progress updates to monthly workshop
			Project completion report to Council for noting														November 2016
. 2	SR1			Pete Hansby	Ulrich Glasnor												Programme yet to be developed with governance group
			Wakatipu Master Plan - implementation of parts of the transport strategy, including effectiveness measures														milestones tbc.
2	2		Eastern Access Road	Pete Hansby	Ulrich Glasnor												
			Progress updates to monthly workshop														
3	SR1		District Plan notification Stage 1	Marc Bretherton	Matthew Paetz												
			Appoint Commissioners Council Report														
			Submissions Close October 2015				_	_									
							_						_				
			Further submissions close December 2015		2 10 1		+										Hearings in 16/17
4	SR1		Lakeview	Meaghan Miller	Paul Speedy		-						_	_			
			Preferred Developer - Council report decision					_			_			-	-		
			Plan Change 50 operative (under appeal) - Council report				$\perp$										
5	SR6	ib	Parks Strategy	Pete Hansby	Stephen Quinn												
			scoping workshop to develop draft strategy													_	
5	SR1		Wanaka Sports Facility and Pool - Monthly update in CE Report	Marc Bretherton	TBC												Progress updates to CE Monthly Report
5	SR1		Review of rates	Stewart Burns	Judy Jackson												
			Rates review workshops with Elected Members (to be scheduled)														
			Outcome of review - Report to Council on recommended approach														
5	SR1		Housing Affordability - Report Scoping (pending Councillor working group brief) – Report to Council TBC	Marc Bretherton	Matthew Paetz												Milestones (TBC) - Not resourced or budgeted
	SR1		Convention Centre	Meaghan Miller	Paul Speedy												, , .,
`	J.1.1		Confirm alternative funding sources - report to Council for approval	- Ivicagilari ivilici	, adi opecay								Т	Т			
-	SR1		Conjum atternative junuing sources report to country for approval	Pete Hansby	Stephen Quinn												
<b>'</b>	SKI		Draft plan approved for consultation - Council report for approval	rete natisby	Stephen Quilli								_				I
								_									
			Public consultation				+	-	-	-	-	_	-	-			
			Final plan drafted - Council report with recommendation (WCB)						_		_		_				
_			Final plan drafted - Council report with recommendation (Full Council)				$\perp$										
8	SR6	ia	Stage 2 of Asset Data completion	Pete Hansby	Myles Lind												
			Briefing Portfolio Leaders in ISO 55000 (Council workshop on project scope)														
			Presentation of Data Management options (including ISO 55000) - Council report for approval														
8	SR1		Waste management strategy	Pete Hansby	Ulrich Glasnor												
			Draft report to Council workshop on findings														
			Final report to Council for adoption														
8	SR6	ib	Single Council office in QT	Meaghan Miller	Paul Speedy												
			Single location Queenstown - Report to Council														Pending Council decision - August 27
8	SR6	ia	Cardrona / Glenorchy WWT	Pete Hansby	Ulrich Glasnor												, , ,
			Glenorchy Develop preferred option for treatment - Council report for recommendation										1				
			Cardrona Develop preferred option for treatment - Council report for recommendation														
8	SR1		Trade waste implementation	Pete Hansby	Ulrich Glasnor												
٠	JILI		Present findings of Monitoring, Enforcement and Education Review - Council Report for Noting	- reterioristy	Oli icii Glasiioi												
	SR6	h	Wilding conifers	Pete Hansby	Brianna Pringle												
•	SNU	טט	Proposal for logging/removal of Coronet Forest - Council report for recommendation	rete natisby	brianna rinigie								_				I
_	CDC			Data Harrahii	Fels Masses												
9	SR6	a	Re-tender new road maintenance contract	Pete Hansby	Erin Moogan		-						_	_		_	I
			Preferred procurement option - report to Council for approval to proceed with procurement				+	-	_		_	_	+-	-			
			Recommendation to award contract - Report to Council for approval				$\perp$										
9	SR1		Eco design advisor	Pete Hansby	Stephen Quinn		-								_		
			Establish pilot programme - report to Council for noting	Stewart Burns	Stewart Burns												
9	SR3	3	Procurement Policy														
			Initial review of policy and practice - to Audit and Risk Committee														
			Review complete - Report to Council for adoption of policy														
9	SR3	₹3	Public Obstruction Bylaw	Lee Webster	Lee Webster												
			Initial report - approval for consultation, report to Council														
			Final report to Council with recommendation														
10	SR6	ia	Re-tender new streetlight contract	Pete Hansby	Erin Moogan												
			Preferred procurement option - report to Council for approval														Commencing July 2016
10	SR6	62	Implement NZTA transportation funding model (ONRC)	Pete Hansby	Myles Lind						_			-	_	-	1 2
	3110	ba	Update to Councillor workshop	r ete Hallsby	IVIVICS LITIU								Т	Т		Т	
10				1	1		1 1			1 1							
	CDC			Doto Hanshii	Ulrich Classes												
	SR6	ia	Water Supply Bylaw Review Report to Council with recommendation	Pete Hansby	Ulrich Glasnor												

Analysis and reporting - update to Councillor workshop