

## Summary of actions from 30 July 2015 Council meeting

Agenda item	Actions	Responsibility of:	Description of action taken
Public Forum	Provide information about Council communications with Lakeview cabin owners/occupiers to Basil Walker.	CE Office	Complete Copies of letters to tenants and owners of cabins at Lakeview provided to Mr Walker via email on 3 August 2015.
1. Proposed District Plan - notification	<ol style="list-style-type: none"> <li>Finalise content of each chapter.</li> <li>Set notification date and notify Plan.</li> <li>Make application to Environment Court for rules to take immediate effect.</li> <li>Schedule a Council workshop to consider a corporate submission on Proposed District Plan.</li> </ol>	Planning and Development	In progress.
2. Proposed Lakeview Land Swap	<ol style="list-style-type: none"> <li>Complete statutory procedures.</li> <li>Communicate outcome of submissions to submitters.</li> <li>Respond to question on the value of proceeding with land swap before outcome of Plan Change 50 is known.</li> </ol>	CE Office	In progress – report on August Council agenda.
3. Appointment of Hearing Commissioners for Private Plan Change 46 Ballantyne Road	Advise Commissioners of their appointment and set hearing date.	Planning and Development	Complete Commissioners appointed and hearing held 18/19 August in Wanaka.
4. Naming of four proposal reserves and two coves within the Wakatipu Basin	<ol style="list-style-type: none"> <li>Complete procedures necessary to provide names of new facilities.</li> <li>Develop and maintain a listing of names with historical and cultural significance appropriate for use in the naming of other facilities in the future.</li> </ol>	Operations	In progress.
5. Proposal to Vest Reserve Land at Kirimoko Crescent	Complete statutory procedures for reserve vesting.	Operations	In progress Vesting is reliant on resource consents been granted and they have not yet been lodged.
6. Proposal to Vest Reserve Land – Shotover Country Stage 1F	Complete statutory procedures for reserve vesting.	Operations	In progress Vesting is reliant on resource consents been granted and they have not yet been lodged.
7. Adoption of Trade Waste Bylaw 2014	<ol style="list-style-type: none"> <li>Complete editing of final bylaw.</li> <li>Commence procedures to allow for full implementation of bylaw provisions.</li> <li>Examine funding implications of full bylaw implementation in 2016/17 Annual Plan.</li> </ol>	Infrastructure	In progress. Work underway to build database of users and to develop an education programme for those affected by bylaw provisions. Staffing needs are under discussion with discussed with GM Infrastructure.
8. Lessor's Approval for Skyline Enterprises Ltd: glass clad viewing deck	Provide lessor's approval.	Property	Complete: Applicant has been advised that approval has been granted.
9. Winter Games – New Reserve Licences	<ol style="list-style-type: none"> <li>Prepare licences.</li> <li>Convey the Council's concerns about aspects of application, including the need for a bond.</li> </ol>	Property	Complete Jo <ol style="list-style-type: none"> <li>Licences issued.</li> <li>Concerns raised???</li> </ol>

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Agenda item	Actions	Responsibility of:	Description of action taken
11. CE report	August report to refer to 2015/16 work programme.	CE Office	Complete New work plan included in August Council agenda.
12. Segway on Q – Request to Renew Reserve Licence	[REDACTED]	Property	[REDACTED]
13. Land Purchase for Eastern Access Road	[REDACTED]	Property	[REDACTED]
14. Lease Variation and Rent Review – Queenstown Ice Arena	[REDACTED]	Property	[REDACTED]
15. Wanaka Pool Funding and Procurement	[REDACTED]	Operations	[REDACTED]

## Summary of actions from earlier Council meetings

### COUNCIL ACTIONS: ORDINARY MEETING OF 30 JUNE 2015

Agenda item	Actions	Responsibility of:	Description of action taken
7. Glenorchy Community Sewerage Scheme	a) Undertake further evaluation of STEP option before confirming that best option is a hybrid gravity/pressure sewer system reticulation combined with a package treatment plant and land application area located at the Peninsula Site. b) Undertake further actions as detailed in resolution once preferred option has been confirmed.	Infrastructure	In progress Senior infrastructure staff attended the Glenorchy Community Association meeting on 6 August and made a presentation about the project and responded to questions. The community association is organising a working group representing the community on the project. Its purpose will be to act as the 'go between' between Council and the community. It is hoped that this will focus communications and ensure all information is channelled through a single source. Ideally it will help to address concerns that individual households may have regarding proposed schemes.
8. Cardrona Wastewater Treatment Plant	Progress actions to achieve interim solution and develop full business case for community consultation.	Infrastructure	In progress Baxter 2009 land and wastewater treatment plant has been purchased.
10. Local Alcohol Policy – additional research	Convene working party for further investigations.	Legal and Regulatory	In progress Councillors have been briefed. Meeting with full working party is planned to take place in the second half of September.
19. CEO's Report: Councillors' 'Disclosure of Pecuniary and Other Specified Interests	Further consider options for Councillor disclosure to address privacy concerns expressed.	CE Office	Incomplete CE to address following return from annual leave.
21. New Lease over historic Old Church, Romans Lane, Arrowtown		Infrastructure	

### COUNCIL ACTIONS: ORDINARY MEETING OF 3 JUNE 2015

Agenda item	Actions	Responsibility of:	Description of action taken
1. Special Housing Areas Expressions of Interest ['EOI']: Assessment and Recommendations	Commence negotiations with four selected proponents to ensure consistency with Lead Policy Conduct further assessments of proposals	Planning and Development	Partially complete: Staff are currently working on infrastructural assessments (part 4 of resolution) and seeking information from NZTA, Otago Regional Council and Ministry of Education (part 5). <b>July Update:</b> Partially complete: Staff understand that SHA proponents are considering their options in terms of whether they will continue to progress their proposals. Should any of the 4 SHAs progress further, a further report will need to be presented to Council. <b>August update:</b> No change from above.
2. Adoption of new Code of Conduct and Appointment of New Conduct Committee; Amendment to Standing Orders	Appointment of Conduct Committee members	Legal and Regulatory	Partially complete Recruitment closed 6 July and CE is to progress following return from annual leave.
12. Wanaka Office Upgrade Project		CE Office	

### COUNCIL ACTIONS: ORDINARY MEETING OF 30 APRIL 2015

Agenda item	Actions	Responsibility of:	Description of action taken
5. Land Transfer to facilitate replacement Kawarau Falls Bridge	1. Request NZTA to review modelling used to determine proposed bridge design and advise Council of the outcome; 2. Complete legal procedures to effect land transfer.	Infrastructure	Partially complete: 1. Complete. 2. Legal procedures have commenced and a draft agreement from NZTA's property consultant is awaited.
14. Chief Executive's report	a) Relocation of Wakatipu Gun Club: Progress arrangements with Wakatipu Gun Club.  b) Mead Road: Take actions to acquire Mead Road under Public Works Act.	a) Infrastructure	a) Complete: The agreement between QLDC and the Gun Club has been executed by the CE and compensation payment has been made. b) Partially complete: The Council has sought comment from the lessees of Hunter Valley Station on the best process to follow under the

Agenda item	Actions	Responsibility of:	Description of action taken
		b) CE Office	Public Works Act and is awaiting a response. The Council would prefer to proceed by agreement under s 114 of the Act but may have to proceed under the compulsory acquisition provisions.

### COUNCIL ACTIONS: ORDINARY MEETING OF 24 MARCH 2015

Agenda item	Actions	Responsibility of:	Description of action taken
9.Draft Glenorchy Airstrip Reserve Management Plan	1. Arrange for public notification of draft plan. 2. Manage consultation process. 3. In liaison with governance arrange hearing and report of final plan to Council.	Operations	Partially complete: <u>July update</u> Submissions are being reviewed and the issues raised are being investigated prior to proceeding with a hearing. <u>August update</u> Civil Aviation Authority is inspecting the site to assess its compliance with CAA regulations and will report back to Council following.
10. Proposed Glenorchy Local Purpose Reserve land exchange	Complete statutory procedures.	Operations	Partially complete: Land exchange cannot occur until the applicant has secured resource consent. Consent is currently in the appeal period which will finish at the end of June. Once the resource consent is received the land exchange will be undertaken. <u>August update: No change from the above.</u>
12. Reclassify Reserve and Grant a New Ground Lease – Riverbank Road, Wanaka	Issue lease.	Operations	Partially complete: Reclassification of reserve will be gazetted and proposed lessee has been asked to start working on the resource consent application. <u>August update: No change from the above.</u>

### COUNCIL ACTIONS: ORDINARY MEETING OF 26 FEBRUARY 2015

Agenda item	Actions	Responsibility of:	Description of action taken
7. Strategy for the Procurement of Transport Infrastructure	a) Amend document (add local contractors) and submit to NZTA. b) Basis for tiered pre-qualification system to be presented to Council. c) Procurement policy to be brought to Council for review.	Infrastructure	a) Complete, b) Still to be actioned. c) Still to be actioned. <u>August update: No change from the above</u>
12. Mayor's Report – Portfolio Leader Update	b) Complete statutory procedures for right-of-way easement at 57 Arrowtown-Lake Hayes Road.	Planning and Development	Partially complete: b) The applicant is still considering how to proceed as the approved terms are

			<p>slightly different from those requested. If the item is to be progressed further, it will need to go to full Council for sign-off of the ministerial consent.</p> <p>August Update: No change from the above.</p>
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#### COUNCIL ACTIONS: ORDINARY MEETING OF 18 DECEMBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
24 Frankton Marina		Legal and Regulatory	

#### COUNCIL ACTIONS: ORDINARY MEETING OF 27 NOVEMBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
11. Extension of area served by Lake Hayes Water Supply	Extension of water area boundaries: policy to be amended to provide decision-making principles for special circumstances	Infrastructure	Partially complete: A policy will be developed when the final review of the water supply bylaw occurs next year after the results on the water metering trial are received.
17. Mayor's Report	Publicly notify intention to grant a new lease to the Upper Clutha A and P Society.	Operations	Complete Recommendation made at Wanaka Community Board meeting held on 19 August to grant lease is on agenda for Council approval at 27 August meeting.
20. Expiry of cabin licences at Lakeview		CE Office	

### COUNCIL ACTIONS: EXTRAORDINARY MEETING OF 6 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
3. Coastguard Queenstown New Facility – Funding Request	Approval of \$50,000 interest free loan.	Operations	<p>Partially complete: QCG has been asked to provide detail on: legal name and legal status, a copy of their Constitution and a copy of any relevant resolution permitting the Coast Guard to take out the loan and repay it. This information is required to prepare the necessary loan documentation.</p> <p><u>August update</u> Original building quotes have expired and project will be retendered.</p>