

## Attachment F: Summary of actions from earlier Council meetings

### COUNCIL ACTIONS: ORDINARY MEETING OF 28 AUGUST 2014

Agenda item	Actions	Responsible Officer/s	Description of action taken
1. Wanaka Sports Facility	a) Arrange for detailed design and tender of stage one of Wanaka Sports Facility b) Progress discussions with Snow Sports NZ re a tenancy in the WSF. c) Prepare documents for a special consultative procedure on a proposal to build a lap pool and learners' pool as part of stage 1 of WSF. d) Report Statement of Proposal back to Council by 30 October 2014.	Ruth Stokes Communications	Partially complete: a) Final layout confirmation dependent on SSNZ inclusion b) Discussions continuing with SSNZ to confirm requirements and enable final costing to inform viability c) Options being developed for inclusion in SCP d) SOP now proposed to be reported to an Extraordinary meeting on 9 October  <u>October 2014 update:</u> Partially complete: a) Final layout confirmation dependent on SSNZ inclusion. b) Discussions continuing with SSNZ to confirm requirements and enable final costing to inform viability.
8. Queenstown Housing Accord	a) Amend and submit Housing Accord. b) Prepare lead policy for SHAs c) Arrange for 6 monthly reports to Council. d) Seek expressions of interest for identification of SHAs. e) Seek public feedback on SHAs. f) Review SHAs before forwarding to Minister of Housing	Marc Bretherton	Partially complete: - Submitted to MBIE on 29 August 2014 - First implementation meeting held with MBIE officials - Infrastructure investigations commencing - Development of Lead Policy commencing - Lead policy before Council meeting of 30 October 2014  <u>October 2014 update:</u> Partially complete: - Accord as yet unsigned - Lead policy to October Council meeting.
10. Mayor's Report	a) Advise Queenstown Hole in One Challenge of refusal to grant a new Licence to Occupy, St Omer Park Recreation Reserve b) Pisa Alpine Charitable Trust – complete statutory vesting and gazetting procedures.	Ruth Stokes	Partially complete: a) Hole in One has been advised of decision. b) Gazetting to be advertised.  <u>October 2014 update:</u> Partially complete: a) Hole in One has been advised of decision. b) Gazetting complete and lease approvals being finalised.

### COUNCIL ACTIONS: ORDINARY MEETING OF 24 JULY 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
5. Fergburger – Proposed Shotover Street Footpath Upgrade	- Advise Fergburger of decision and arrange for project to progress.	Marc Bretherton/ Ulrich Glasner	<p><u>August 2014 update:</u> Partially complete: Fergburger has been in contact and advice given on to how to proceed starting with detailed design.</p> <p><u>September 2014 update:</u> Concept design is currently underway and will be signed off between Fergburger and QLDC in the next two weeks.</p> <p>It is planned to undertake the physical works in November being finalised by the end of November latest first week in December.</p> <p><u>October 2014 update:</u> As above.</p>

### COUNCIL ACTIONS: ORDINARY MEETING OF 26 JUNE 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
2. Queenstown Convention Centre and Lakeview Development: Outcome of Annual Plan consultation and next steps	<p>That the Council:</p> <p>b. Resolves to:</p> <p>i. Approve the development of a Convention Centre for Queenstown by Council, subject to:</p> <p>a. Securing the capital funding</p> <p>b. Amending the Long Term Plan</p> <p>c. Council considering alternative ratings models</p> <p>d. Council approving a preferred operating model.</p> <p>c. Report back to Council with:</p> <p>i. a draft plan change for the establishment of a Lakeview sub-zone</p> <p>ii. a proposed master-plan for the Lakeview site for the purpose of the proposed plan change</p> <p>iii. alternative design options for staged or reduced construction costs</p> <p>d. Direct officers to report back to Council by 30 September with:</p> <p>i. alternative rating options for a reduced contribution from residential ratepayers.</p>	Paul Speedy Stewart Burns	<p><u>August 2014 update:</u> (c) Incomplete: Will be the subject of an extraordinary Council meeting on 11 September 2014.</p> <p>(d) Incomplete: Alternative rating options will be prepared after 2014/15 rates are struck.</p> <p><u>September 2014 update:</u> As above</p> <p><u>October 2014 update:</u> Plan Change 50 underway.</p>
3. Inner Links – Approval of a Preferred Option	<p>That the Council:</p> <p>a. Agree that planning for Inner Links roading proposals is progressed alongside travel demand management measures for improving town centre access while deferring the need for road construction beyond 2018.</p> <p>b. Direct the Planning and Infrastructure Group to report to the Council on the proposed town centre transport strategy by February 2015.</p>	Marc Bretherton	<p>July 2014: Partially complete: Scoping of the work required as a consequence of the Council resolutions is underway.</p> <p><u>August 2014 update:</u> A project brief has been</p>

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	<p>c. Approve the Inner Links project design</p> <p>d. Direct Planning and Infrastructure Group to prepare by February 2015, in consultation with affected landowners, a property plan for the protection of the Melbourne Street – Henry Street and the Henry Street – Man Street sections of the Inner Links route.</p>		<p>prepared and is to be discussed with Infrastructure portfolio councillors this week.</p> <p>Town centre parking surveys are underway and will be completed in early September.</p> <p>The 'market evaluation' (providing an understanding of where from &amp; how people travel to/through Queenstown town centre) is underway. This will provide the starting point for development of objectives, critical success factors, and targets for change.</p> <p><u>September 2014 update:</u> As above</p> <p><u>October 2014 update:</u> The governance group met in early October to workshop the directions for the strategy. A meeting of the Governance Group will be held in late October to endorse the proposed work parcels for strategy development.</p> <p>Council Calendar note: - Further reports due in <b>February 2015</b>.</p>
<p>4. Navigation Safety Bylaw 2014 – Proposed Bylaw Review</p>	<p>Commence special consultative procedure.</p>	<p>Scott Carran</p>	<p><u>August 2014 update:</u> Partially complete – Hearings held on 18 and 20 August. Final recommended form of bylaw will be presented to 25 September Council meeting.</p> <p><u>September 2014 update:</u> There has been a delay in convening the deliberations and the final draft Bylaw will now be presented to the Council meeting in October.</p> <p><u>October 2014 update:</u> Due for presentation in November or December 2014.</p>

# COUNCIL ACTIONS: ORDINARY MEETING OF 22 MAY 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Mayor's report	<p>c. Approve a lease to the Arrowtown Community and Sports Centre Trust for a new facility at the northern end of Jack Reid Park</p> <p>d. Note that an application for a designation change for the Northern end of Jack Reid Park is being prepared</p> <p>e. Note that the designation change for the Northern end of Jack Reid Park will be publicly notified.</p>	Ruth Stokes	<p>Partially completed: Staff continue to work with the trust on determining the final location for the facility and assessing the impacts of the proposal as required for the designation change.</p> <p>July 2014: No update to report</p> <p><u>August 2014 update:</u> Finalising location and beginning assessments required for designation change.</p> <p><u>September 2014 update:</u> Revised building drawings complete, acoustic assessment complete, traffic assessment to be completed and application on track for lodgement in early October.</p> <p><u>October 2014 update:</u> Partially complete: See below.</p>
4.Easement Over Jack Reid Park	Approve the granting of an easement in favour of the Queenstown Lakes Community Housing Trust.	Ruth Stokes	<p>Partially completed: Trust still to supply landscaping plan.</p> <p>July 2014: No update to report</p> <p><u>August 2014 update:</u> Draft landscaping plan received. Accessway survey received. Easement drafted and under review.</p> <p><u>September 2014 update:</u> On investigation, the underlying title is still held by the Crown and completion of the vesting to Council is required before the easement can be registered. This is underway.</p> <p><u>October 2014 update:</u> Vesting complete and now with Surveyors to legalise.</p>
6. Dog Control Bylaw 2014 –	Commence special consultative procedure.	Lee Webster	<p><u>June 2014 update:</u> Partially completed: Proposed Bylaw has been publicly notified</p>

Agenda item	Resolution	Responsible Officer/s	Description of action taken
Proposed new bylaw and associated Dog Control Policy			<p>and is progressing through the special consultative procedure with submissions due to close on 30 June.</p> <p><u>July 2014 update:</u> Partially complete: Submission period has closed with 90 submissions received. Hearings have been scheduled for 29 July (Wanaka) and 30 July (Queenstown).</p> <p><u>August 2014 update:</u> Partially completed. Deliberations are ongoing. Final form of bylaw/policy due to be presented to Council meeting on 25 September 2014.</p> <p><u>September 2014 update:</u> Deliberations are continuing. It is planned to present final form of policy/bylaw at October 2014 Council meeting, at which report required by Sec 10 of Dog Control Act 1996 will also be presented.</p> <p><u>October 2014 update:</u> Final bylaw and policy due to be presented in November 2014.</p>
7. Plan Change 49 – Earthworks	Complete statutory procedures.	Marc Bretherton	<p><u>July 2014 update:</u> Partially complete. Publicly notified with submissions closing on 30 July 2014.</p> <p><u>August 2014 update:</u> The statutory submissions period closed on 13 August 2014. 57 submissions were received. The next stage in the process is the statutory period for further submissions.</p> <p><u>September 2014 update:</u> A period for further submissions on the Plan Change will commence in late September. Further submission period is 10 working days. Commissioner confirmed, hearing date to be set.</p> <p><u>October 2014 update:</u></p>

Agenda item	Resolution	Responsible Officer/s	Description of action taken
			Hearing to be held in December 2014

### COUNCIL ACTIONS: ORDINARY MEETING OF 17 APRIL 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
CEO's report	Eco Design Advisor role – to discuss in a Council workshop	EA to CEO – note item for workshop.	Partially completed: Role not funded in 2014/15. Further investigation of the role to be undertaken to enable consideration in 2015/16. Scheduled in Council Calendar for workshop during LTP preparation.
5. Proposed Memorandum of Understanding for collaboration on road maintenance activities with Central Otago District Council and New Zealand Transport Agency	<p>Reports due back as follows:</p> <ul style="list-style-type: none"> <li>i. Report back to Council in October 2014 with a business case for a decision to progress (or not) with a joint roading unit and a Joint Physical Works Contracts.</li> <li>ii. Report back to Council in October 2014 for a go/no-go decision for potential Joint Physical Works Contracts.</li> </ul>	Marc Bretherton	<p>Partially completed: CODC has also requested changes to the MoU following their Council meeting. The NZ Transport Agency is re-drafting the MoU to incorporate the proposed changes from QLDC and CODC. The MoU will focus on improved collaboration in asset management on a case by case basis.</p> <p><u>October 2014 update:</u> Complete: The QLDC/Downer contract for road maintenance had been extended on a 1 plus 1 year basis to enable a joint contract to occur. The MoU, however, was <u>not</u> approved by the Central Otago District Council. Accordingly, collaboration discussions have not progressed and there will not be a joint physical works contract with CODC and NZTA.</p> <p>Work with CODC and NZ Transport Agency will continue on a case by case basis as evidenced by activities such as the Glenda Drive and Associated Roads project, reviews of roading programmes and winter road condition reporting.</p>

### COUNCIL ACTIONS: ORDINARY MEETING OF 27 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Strategic Review of Library Services	<ol style="list-style-type: none"> <li>1. Approval of short term recommendations contained in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for consultation in the Draft Annual Plan 2014/15;</li> <li>2. Consideration of medium and long term actions in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for possible consultation in the Draft 10-Year Plan 2015-2025/</li> </ol>	Ruth Stokes	<p>July 2014 update: Partially complete – the short term recommendations were included in the draft annual plan and officers have made contact with Wakatipu High School which has indicated it does not want to progress a library partnership given layout decisions made for the new school. Medium and long term recommendations will be discussed at a workshop and included in the preparation of the draft Long Term Plan.</p> <p><u>August and September 2014 update:</u> As above.</p> <p><u>October 2014 update:</u> As above.</p>
8. Water Metering and Supply Management Principles	<p>Report back in 6 months on:</p> <ol style="list-style-type: none"> <li>a. which parts of the network should be prioritised for the introduction of water meters based on network capacity and likely capital costs and savings;</li> <li>b. the net capital expenditure which could be deferred as a result of the introduction of meters in each part of the network (i.e. the capital to be expended, the capital to be deferred and the period of deferral);</li> <li>c. the charging options to accompany any form of water metering and the timeframe in which the charging regime could be adopted;</li> </ol>		Partially completed: Scheduled for November Council workshop.
15. Phase Two of Property Review			Note for Council calendar – first six month report due in March 2015.

### COUNCIL ACTIONS: EXTRAORDINARY MEETING OF 6 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
3. Coastguard Queenstown New Facility – Funding Request	Approval of \$50,000 interest free loan,	Ruth Stokes	<p>April 2014 update: Partially completed. Coastguard Queenstown has been advised of Council's resolution and the opening date for submissions to the annual plan. A draft loan agreement is being reviewed.</p>

Agenda item	Resolution	Responsible Officer/s	Description of action taken
			<p>July 2014 update: Partially complete: Coastguard was advised of Council's resolution through the Annual Plan process and officers are waiting on Coastguard advice as to the intention to take up the loan.</p> <p><u>August and September 2014 update:</u> As above.</p> <p><u>October 2014 update:</u> As above.</p>

### COUNCIL ACTIONS: ORDINARY MEETING OF 19 NOVEMBER 2013

Meeting	Agenda item	Resolution	Responsible Officer/s	Description of action taken
Ordinary Council, 19 November 2013	2. Glenorchy Airstrip	Reserve Management Plan for the Glenorchy Airstrip and reserve to be notified by December 2014.	Scott Carran/ Ruth Stokes	Partially complete: Process is underway. Intention being advertised