

ATTACHMENT F: COUNCIL ACTIONS FOR MEETINGS OF 9 OCTOBER 2014 AND 25 SEPTEMBER 2014

Agenda item	Decisions	Responsible Officer/s	Description of action taken
1. Proposal to upgrade swimming facilities in the Wanaka Ward - SCP	Finalise Statement of Proposal and commence SCP in accordance with statutory requirements	Ruth Stokes	Complete – Documents finalised and consultation process has commenced.
2. Shotover Country Primary School court extension	Communicate underwrite to school; execute agreements for capital contribution; finalise agreement for community access to the facility. (Ensure that agreement is circulated to Councillors).	Ruth Stokes	MoE advised of commitment to additional funding. Initial discussions held with funding agencies and applications being drafted. Discussions continue on last points of clarification within funding agreement.
3. Leasing of QLDC Holiday Parks	Finalise lease agreement and arrange for signing; media release.	Paul Speedy	Complete.
1. Review of the Queenstown Lakes District Council Control of Liquor in Public Places Bylaw 2009	<ul style="list-style-type: none"> a. Publicity about consultation to highlight 8pm vs 10pm commencement of liquor ban. b. Consultation material to encourage submitters to provide evidence of crime or disorder. c. Legal definition of 'disorder' to be included in consultation information. d. Publicly notify draft bylaw for submissions. e. Convene hearing following closure of submissions. 	<ul style="list-style-type: none"> a-c: Lee Webster/communications department d. Lee Webster e. Governance department 	<ul style="list-style-type: none"> a) Complete b) Complete - details were included on the landing page of the submission forms on line. c) Complete d) Complete e) Incomplete – will be actioned when submissions close.
2. District Plan Review: Historic Heritage Chapter	Retain chapter for future public notification with other sections of District Plan review. Make minor changes to Section 32 report and provisions as necessary. Improve information flow on heritage items (both inwards and outwards)	Marc Bretherton	Complete.
3. Draft Significance and Engagement Policy	Amend draft policy (omissions in Schedule of Assets; addition of the word 'process' (with timeframe); sport and rec in full. Publicly notify draft policy for public consultation.	Meaghan Miller	Complete: Amendments completed and consultation now open.
4. Proposal to name officially the track along Gorge Road after the Sutherland Family	<ul style="list-style-type: none"> a. Items 4 and 5: Note and action as necessary the request for future reports to include information detailing the historic significance of the proposed name. b. Arrange for appropriate naming signage to be installed at the site. c. Gazette name 'Sutherland Track'. 	Ruth Stokes/ Mike Weaver	Partially complete: Signs are in the process of being designed. Gazetting process is underway.
5. Proposal to name officially the Council owned sports field and playground at the Jacks Point Subdivision	<ul style="list-style-type: none"> a. Arrange for appropriate naming signage to be installed at the site. b. Gazette name 'Jack Tewa Park'. c. Items 4 and 5: Review naming policy: Add requirement to gazette name to policy and review the inclusion of interpretive signage. 	Ruth Stokes/ Mike Weaver	Partially complete: Signs are in the process of being designed. Gazetting process is underway.
6. Revised Development Contribution Policy 2014/15	Provide information to Councillors about quantum of development contributions not now available for recreational facilities due to law change. Introduce and implement revised policy.	Stewart Burns	Complete.

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7. Proposed Amendment to Property Subcommittee Terms of Reference	Report is lying on the table pending the provision of further information: Review proposed terms of reference to examine the scale of decisions and at what point delegations could be made to a lower level and re-present report (with update) to a future Council meeting.	Kristy Rusher/ Scott Carran	Partially complete: Review underway and will be presented to a future Council meeting.
8. Annual Grants Review	Obtain 2013/14 accountability reports from community groups and place on website when available.	Jan Maxwell/ Meaghan Miller	Partially complete: EOY financial reports for all groups will not be available until December. Working with comms to develop page on website for information.
9. Mayor's report	<p>i. Licence to Occupy to the Queenstown Mountain Bike Club for the Fernhill Loop Track: Finalise licence to occupy and issue to Queenstown Mountain Bike Club.</p> <p>ii. The opening of an unformed section of Hansen Road for a proposed new cycle trail: Complete statutory procedures for opening an unformed section of Hansen Road.</p> <p>iii. The lease of reserve land in Aubrey Road, Wanaka to Rockgas Ltd for a LPG storage facility: Finalise and issue lease to Rockgas. Note and respond to requests about potential safety issues for cyclists on steep blind corner on Hansen Road.</p>	<p>Myles Lind/ APL Property</p> <p>Denis Mander</p>	<p>i. Complete: Licence out for signing.</p> <p>ii. Incomplete: Awaiting comments from Jo Conroy who will return to work on 13 October.</p> <p>iii. Partially complete: Rockgas has queried one condition of approval. PSC to reconsider renewal aspect in October. The safety issues are to be reviewed by the Infrastructure Engineers in mid-October.</p>
10. CEO's Report	Sunshine Bay to Kelvin Heights Foreshore Management Plan: Develop plan showing how project will be progressed.	Ruth Stokes	Partially complete: Opus working on a plan to define options on the way the management plan could be updated.
11. New Three Waters Maintenance Contract Commencement Date		Ulrich Glasner	
12. Appointment and Remuneration of Directors		Adam Feeley/ Kristy Rusher	