

**ATTACHMENT E: Draft minutes of Wanaka
Community Board meeting held on 13 October 2014**
Wanaka Community Board
13 October 2014

Minutes of a meeting of the Wanaka Community Board held on Monday 13 October 2014 in the Armstrong Room, Lake Wanaka Centre, Ardmore Street, Wanaka commencing at 10.00am

Present

Ms Rachel Brown (Chair), Mr Ross McRobie, Councillor Cocks, Councillor MacLeod, Mr Bryan Lloyd and Mr Mike O'Connor.

In Attendance

Mr Mike Weaver (Manager, Parks Operations), Ms Vanessa Rees-Francis (Technical Officer), Mr Rob Darby (Senior Engineer) and Ms Shelley Dawson (Senior Governance Advisor).

Karakia/Prayer

The meeting commenced with a karakia spoken by Ms Brown.

Apologies

An apology was received from Councillor Lawton.

The Chair acknowledged the death of Councillor Lawton's brother and extended her sympathies to Councillor Lawton and her family.

Councillor Cocks requested a leave of absence from 6 to 17 November 2014.

On the motion of Councillor MacLeod and Mr Lloyd it was resolved that the apology was received.

Declaration of Conflicts of Interest

There were no conflicts noted.

Confirmation of Minutes

Mr Lloyd commented on the Riverbank Road rumble strips and the Chair noted that this could be discussed during the Infrastructure workshops.

On the motion of Mr Lloyd and Mr O'Connor it was resolved that the minutes of the Wanaka Community Board meeting held on 26 August 2014 be confirmed as a true and correct record.

Councillor Cocks and Mr McRobie abstained from voting as they were not present at the meeting.

Public Forum

Anna van Riel

Ms van Riel spoke to the Board about the continued use of Roundup spray in public areas such as children's playgrounds and reserves. She added that contractors had been seen spraying without adequate protective clothing. Ms van Riel read from an article she named as a study from Entropy that described the effects and damage on human cells and DNA and other animals. Ms van Riel stated that as a mother she was concerned that such a dangerous product was being used in a children's area and she noted that there were other safer options available. She commented that at the very least there needed to be adequate signage put up when spraying was occurring. The Board asked Ms van Riel to email members the article she quoted from. The Chair commented that she was disappointed that this issue was being raised again as she had been advised 18 months ago that processes and signage would be used. Ms van Riel reiterated that there were safer options and asked for Council to investigate safer alternatives to spraying with Roundup.

Dame Sukhi Turner (Wanaka Community House)

Dame Sukhi gave the Board an update on progress and distributed a handout of preliminary design plans. She commented that they were working through the resource consent and building consent process and had finalised a fundraising plan. She commented that she hoped to come to the Board again in the next few months to request support. The Chair commented that she would be happy to arrange a time for Dame Sukhi to attend a workshop with the Board to discuss the community house.

Mark Eyre

Mr Eyre commented on Council energy use and explained a system whereby a building uses the electricity generated from its solar panels during peak time rather than selling it to the grid. He noted that most Council use was during this peak time and suggested that Council could invest in the future and lead the community with better energy use. Mr Eyre suggested an energy audit to investigate costs and possibilities. Councillor MacLeod noted that energy use was often discussed by Council and gave the example of the Wanaka Sports Facility lighting. The Chair agreed that it was a good concept.

Sally Battson (Wanaka Residents Association)

Ms Battson spoke to the Wanaka Lakefront Reserves Management Plan on behalf of the Wanaka Residents Association. She commented that given the amount of time spent on the plan the association felt that the proposed document was disappointing. Ms Battson commented that the plan was very general, vague and open to interpretation. She noted that the plan should work to enhance the outstanding natural landscape of the lake not reflect the current wishes of residents as community preferences change over time. Ms Battson talked about the contradictory intention to grant a lease in the plan while ensuring character was not compromised by structures. She added that the community had no reassurance of any controls in place in the plan.

The Chair clarified that the management plan was a high level base document that other process would be generated from. She noted that the Reserves Act

required protection of the environment whilst provided opportunities for recreation activities. The Chair added that the management plan had to find the balance between the two. Ms Battson commented that perhaps the plan was over enabling. Councillor Cocks added that the reserves were classified as Outstanding Natural Landscape and as such the bar was set very high for any resource consent processes.

Annie Freeman (Wanaka Residents Association)

Ms Freeman commented that nowhere in the document was it mentioned how much would be paid for a lease adding that the Trust will be looking for funds as they had a shortfall. Ms Freeman was advised that a lease on reserve would fall under the Community Pricing Policy. The Chair clarified that the management plan was not the place to state a lease amount adding that any building would need to go through a leasing and resource consent process.

On the motion of Councillors Cocks and MacLeod and it was resolved to extend the time allocated to Public Forum.

Don Robertson

Mr Robertson stated he was a Lake Hawea resident and would speak to the Wanaka Lakefront Reserves Management Plan. He questioned the members of the management plan hearing panel as to what criteria were used for allowing a building to be placed in the stated location. Mr Robertson requested information on how the public could be engaged in further discussions on where a building would be sited within the proposed activity zone two. The Chair clarified that the next step would be the creation of a development plan for the area with more detail around the activity zones. This would include further consultation. Mr Robertson asked for step by step the next steps in the consultation process.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

1. Adoption of Wanaka Lakefront Reserves Management Plan (WCB14/10/01)

Consideration was given to a report presenting the final draft Wanaka Lakefront Reserves Management Plan for recommendation to Council for adoption. Mr Mike Weaver joined the table to speak to this item.

The Chair explained that the draft plan had been developed in conjunction with the hearing panel after public consultation and deliberations of over 370 submissions. She noted that the plan was written in accordance with the Reserves Management Act 1977 which required a balancing act between protecting the environment and meeting recreation needs. The Chair explained that the document had been created in parts to enable it to be easy

to use and view on the web. She explained that the three parts were the introduction, the vision, objectives and policies, and the appendices. The Chair noted that all of the graphics had been removed from the text and placed into the appendices to make it easier to view.

The Board agreed to go through the document and note amendments, corrections or points of clarification that were required before the document could be recommended to Council.

On page 5 1.3 Objectives Councillor Cocks commented that the last objective could be contentious as there were people's preferences from submissions and the hearing that were not included in the plan. The Chair explained that the intention was to show that the public engagement in the process had been taken into account. It was agreed that the objective "reflect the preferences of the Wanaka community as expressed in the public consultation process" be removed as it had been covered off in the Purpose section of the document.

On Page 7 of the plan second last paragraph "including the reserve above the Wanaka Aspiring Road" Councillor Cocks asked for clarification as to what reserve was being mentioned.

It was questioned what "seral indigenous vegetation" meant in the last paragraph of Page 9 of the plan.

On page 10 part 2.2.3.1 the word "facility" should be added after "boat launch" in the first sentence.

On page 11 part 2.2.3.2 in the third paragraph the sentence "where a creek enters the bay" should be amended to "where Bullock Creek enters the bay".

On page 25 part 3.7.2 the third paragraph should read "Wanaka Station Park is also home to a number of significant ~~number of~~ trees many of which are reaching maturity."

On Page 27 part 3.9.2 in the second paragraph it stated that "Wanaka Marina Reserve also houses the Wanaka rescue boat". This was questioned and it was explained that the intention was to reflect that the area could potentially house the rescue boat.

Also on page 27 a double up of paragraphs describing the Wanaka Yacht Club and their lease should be amended.

On page 29 part 3.11.1 "Eely Road" should read "Eely Point Road".

On page 35 first paragraph Councillor Cocks commented that the suggestion of a freedom camping site for self-contained camping within Wanaka was outside of the purpose of the management plan and had been addressed in the Freedom Camping Bylaw. The Board agreed to remove the paragraph.

On page 37 the second bullet point states "the north and south of Mt Iron". It was questioned if this was supposed to be Mr Ironside and the Board asked for this to be clarified.

The Chair read the first two paragraphs of Vision, Objectives and Policies on page 41 of the plan noting that this was the essence of what they were trying to achieve. There was discussion on the Pembroke Park open space and CBD lakefront connections (as listed on page 41) and it was noted that these tied in with the Wanaka Town Centre Strategy. It was added that these concepts would be part of further development plans and consultation.

On page 44 the second bullet point should be amended as follows “~~Prohibit~~ Freedom camping is prohibited on all reserves...”

Also on page 44 part 5.2.3.2 the first bullet point should be amended to “Development of facilities that benefit and...”. The Board asked for clarification around the lease for vehicle and trailer parking as the Yacht Club held a lease already. Also in part 5.2.3.2 The Board questioned why new toilets were required as there were adequate toilets in the area listed. The Board was advised that this should be renewal of toilets.

On page 46 part 5.2.4.3 Councillor Cocks commented that a concept plan and detailed design for Eely Point had already been done. It was explained that the intention was to build on previous work with a focus on a formal boat launching facility.

Also on page 46 part 5.2.5.2 Councillor MacLeod asked for the last policy “Develop metrics for measuring and managing biodiversity” to be added as a key implementation action.

It was noted that there needed to be continuous numbering of the appendices as part of the entire plan document.

On page 11 of the appendices it was noted that the spelling needed to be checked. Mr Lloyd requested that the text of the reserve zones on the map be changed to white instead of black to be easier to read.

The Chair commented that the next key consultation would be around the different management zones and activity areas. There was discussion whether the key implementation action of developing a concept plan and detailed design for the seven activity zones should be included as recommendation c). It was suggested that this could provide reassurance that there would be opportunities for consultation. It was argued that if the plan was adopted then it was already a key implementation to be actioned. It was agreed not to add it to the recommendations but the Board should consider setting priorities of the actions that Council should work on next.

The Chair noted that the entire document required proof reading and editing and the Board would work with Council staff on this. It was explained that a summary of all 379 submissions including the response to each submission, would be included as an appendix. Mr Weaver and staff involved in the document were thanked for their efforts.

It was suggested that the recommendation be amended to read “*the draft Wanaka Lakefront Reserves Management Plan*” to reflect the title of the

document. Councillor Cocks suggested the recommendation be amended to add “*subject to editorial corrections and substance corrections as agreed*”.

On the motion of Mr Lloyd and Councillor MacLeod it was resolved that the Wanaka Community Board:

- a. Recommend to Council that the draft Wanaka Lakefront Reserves Management Plan dated October 2014 be adopted subject to editorial corrections and substance corrections as agreed to guide decision-making on the reserves contained in the plan.**
- b. Note the substantial commitment made by the Wanaka Community in submitting and presenting on the draft Wanaka Lakefront Management plan.**

The meeting adjourned for a short break at 11.46am and reconvened at 11.54am.

Declarations of Conflict of Interests

There were no conflicts noted.

Mr McRobie commented that the Wanaka Lakefront Reserves Management Plan document was well put together and was detailed and thorough. He acknowledged this was not an easy job and commended the work done.

2. Chairs Report (WCB 14/10/02)

A report from the chair contained the following items

- 2015 Meeting dates
- Glendhu Bay Boat Ramp
- Navigation Safety Bylaw and Dog Control Bylaw and Policy
- Proposed Alcohol Ban Bylaw
- Wanaka Fire Station Building
- Wanaka Sports Facility and Wanaka Community Pool
- Reports from Liaison Positions, Community Associations and recent Council meetings

Further comment was made on the following key matters:

- 2015 Meeting dates – The Chair explained that the main change was meetings every two months rather than 6 weekly and formalising the workshops. There was discussion on the workshops and the Chair commented that if there were no items to discuss then the community workshop would not take place. The Board agreed to the timing and suggested dates for the meetings.
- The Chair questioned whether the Board wished to make a submission to the proposed Alcohol Safety Bylaw noting that the staff

recommendation was for no change. The Board agreed not to make a submission.

- The Chair noted that the process to acquire the old fire station building would be complex and therefore proposed that Council investigate if it would be possible to acquire it.
- Members discussed the Wanaka Community Pool consultation and how the Board could be part of the process. It was noted that the consultation was already underway and Councillor Cocks suggested the Board could look at all of the options and keep the local associations up to date with all the options and information. It was noted that any funding allocation for the pool would also need to be part of the Long Term Plan.
- Members reported on meetings recently attended and current issues in their areas of responsibility in the ward.

On the motion of Ms Brown and Mr McRobie it was resolved that the Wanaka Community Board:

- a. Note the report.**
- b. Adopt the schedule of Wanaka Community Board meetings and workshops for 2015.**
- c. Request the Council to investigate further the possible purchase of the Wanaka Fire Station Building at 45 Ardmore Street, Wanaka.**

3. Temporary Road Closure Application – Challenge Wanaka 2015 (WCB 14/10/03)

Consideration was given to an application for temporary road closures for the annual Challenge Wanaka event scheduled to take place in February 2015. The proposed road closure application was generally identical to that proposed last year other than a major change to the timing of the event, which would be in mid-February as opposed to mid-January.

Ms Rees-Francis joined the table to speak to the report. There were no concerns from staff and there had been no comments received from the public after consultation.

On the motion of Councillor Cocks and Mr McRobie it was resolved that the Wanaka Community Board:

- a. Approve the temporary road closure application from Challenge Wanaka for their 2015 event subject to the following conditions:**
 - i. Approval of the final Traffic Management Plan by Queenstown Lakes District Council's Infrastructure Services.**

- ii. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - iii. A reminder notice advising of the duration and dates of the closures being distributed to all residential and business properties located along the closure route at least ten working days prior to the event. A copy of this notice is to be supplied to QLDC Infrastructure Services.
 - iv. Where safe and practical, vehicles delivering to the businesses within the closure area, should be permitted by traffic management crew to undertake their deliveries and if applicable, they should be directed to appropriate detour routes.
 - v. Clear signage is to be placed around closure areas within the CBD advising the public that businesses in the affected areas are still operating.
 - vi. Parks are not to be coned off except where required for traffic management. In those instances, cones are to be removed as soon as practical.
- b. Authorise the following temporary road closure schedule:

Infrastructure build up and breakdown

Road to be Closed- Ardmore Street from Dungarvon Street to McDougall Street

Period of Closure- Friday 20 February 2015 from 0800 to 1800 Monday 23 February 2015

Infrastructure Build Up and for safe passage of athletes for the Junior Challenge and Challenge Women

Roads to be Closed- Dungarvon Street from Dunmore Street to Ardmore Street

Period of Closure- Saturday 21 February 2015 from 1400 to 0300 Monday 23 February 2015

Road to be Closed- Ardmore Street from Helwick Street to Dungarvon Street

Period of Closure- Friday 20 February 2015 from 0300 to 0300 Sunday 22 February 2015

Infrastructure build up and for safe passage of athletes

Road to be Closed- Ardmore Street from Helwick Street to Lakeside Road

Period of Closure- Sunday 22 February 2015 from 0300 to 0300
Monday 23 February 2015

Closure for a pedestrianized family zone and for food and shopping

Road to be Closed- Helwick Street from Dunmore Street to Ardmore Street

Period of Closure- Saturday 21 February 2015 from 0300 to 0300
Sunday 22 January 2015

For Challenge Wanaka for safe passage for athletes and motorists

Road to be Closed- Single Lane closure of Mount Aspiring Road from Meadowstone Drive to Hospital Flat

Period of Closure- Sunday 22 February 2015 from 0645 to 1200

Road to be Closed- Ardmore Street from Macdougall street to Meadowstone Drive

Period of Closure- Sunday 22 February 2015 from 0630 to 1730

Road to be Closed- Single lane closure of McDougal Street from Faulks Terrace to Ardmore Street (traffic flow as usual to town)

Period of Closure- Sunday 22 February 2015 from 0900 to 1730

4. Temporary Road Closures – Upper Clutha A & P Show 2015 (WCB 14/10/04)

Consideration was given to an application from the Upper Clutha A & P Society to temporarily close part of a road in order to hold the annual Upper Clutha A&P Show. The road closure extent was the same as last year but for a longer duration, ending at 1000 on the Sunday morning, rather than at 0800.

On the motion of Councillor MacLeod and Mr Lloyd it was resolved that the Wanaka Community Board:

- a. Approve the road closure application for the Upper Clutha A & P Show 2015 subject to the following conditions:**
 - i. Approval of the final Traffic Management Plan by Queenstown Lakes District Council's Infrastructure Services.**
 - ii. Radio advertising two days prior and on the morning of the event.**

- iii. The event organisers arranging suitable disposal methods for rubbish/refuse and recycling.

b. Authorise the following schedule of road closures:

Road to be Closed:	McDougal Street between Brownston Street and Ardmore Street
Period of Closure:	0800 on Thursday 12 March 2015 to 1000 on Sunday 15 March 2015

5. Monthly Report

Consideration was given to the monthly report for August 2014. Mr Rob Darby joined the table to speak to the report.

Councillor Cocks noted that Mr Trevor Andrews had been appointed as the new Emergency Management Officer for QLDC and CODC. He suggested that Mr Andrews attend some Board workshops and also meet with the local community associations.

There were questions on the Brownston Street parking and Dungarvon intersection works. Councillor Cocks advised that he had discussed concerns and timing around these with the Chief Engineer and noted that drawings would come to the next Board workshop.

The Board discussed the issues with rubbish bags versus wheelie bins, the wooden safety bollards on Ardmore Street, Cardrona wastewater, timing for Hawea water and capital projects. The Board was advised that the ottaseal and re-seal programmes would be presented at the next infrastructure workshop as well as minor improvements.

Councillor MacLeod had specific questions in regards to the August Monthly report and these are to be given to the relevant staff member for a reply.

The meeting concluded at 12.53pm.

Confirmed as a true and correct record:

Chairperson

Date