

Attachment B Minutes of Property Subcommittee meeting held on 25 September 2014

Property Subcommittee 25 September 2014

Minutes of a meeting of the Property Subcommittee held on Thursday, 25 September 2014 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.05am

Present

Mayor van Uden, Councillors MacLeod and Stammers-Smith

In Attendance

Ms Jan Maxwell, Ms Vanessa Rees-Francis, Mr Mike Weaver, Mr Dan Cruickshank and Ms Shelley Dawson

Apologies

An apology was received from Councillor Aoake.

On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the apology was received.

Declaration of Conflicts of Interest

There were no conflicts noted.

Resolution to Exclude the Public

On the motion of Mayor van Uden and Councillor MacLeod it was resolved that the public be excluded from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

<i>General subject to be considered.</i>	<i>Reason for passing this resolution.</i>	<i>Grounds under Section 7 for the passing of this resolution.</i>

All Items	<p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p>	Section 7 (2)(i)
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 10.06am.

Matters Lying on the Table

On the motion of Mayor van Uden and Councillor MacLeod it was resolved to uplift the item Licence to Occupy Road Reserve, Lower Shotover Trust, Unformed Legal Road off Fitzpatrick Road, Wakatipu off the table to be considered as Item 2 on the agenda

Confirmation of Minutes

On the motion of Councillors Stammers-Smith and MacLeod it was resolved that the minutes of the Property Subcommittee meeting held on 28 August 2014 be confirmed as a true and correct record.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

1. Heritage Incentive Grant Application – Hawea Playgroup (PSC14/09B/01)

Consideration was given to an application for a Heritage Incentive Grant from the Hawea Playgroup for funding to reimburse the consent and building costs

of a new roofing structure for the Post Office Building Protected Feature 540. The Post Office building is listed as a Category 3 item in the QLDC Inventory of Protected Features in the District Plan. The assessment report recommended that a grant of \$1,500 (exclusive of GST) be approved for reimbursement for the consent and building costs.

It was questioned whether there was an additional cost to the building work because it was a heritage building. It was explained that due to its classification as Category 3, this would require a resource consent but the building work itself should not incur extra cost. It was noted that the \$1,500 would be used solely for the resource consent costs. It was suggested that the words "and building" therefore be removed from the recommendation.

It was agreed that a recommendation b. be added to allow the report and resolution to be made public as part of the Mayor's report to Council.

On the motion of Councillors Stammers-Smith and MacLeod it was resolved that the Property Subcommittee:

- a. Approve a Heritage Incentive grant of \$1,500.00 (exclusive of GST) to Hawea Playgroup to reimburse the consent costs of a new roofing structure for the Post Office Building Protected Feature 540**
- b. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

2. Licence to Occupy Road Reserve Application from Lower Shotover Conservation Trust for the Unformed Legal Road off Fitzpatrick Road, Wakatipu (PSC14/09B/02)

Consideration was given to an application for a licence to occupy road reserve relating to minor earthworks and for vegetation removal associated with a vehicle access located within an unformed legal road relating to conservation works proposed on Department of Conservation Land, Section 87 Block IV, Shotover SD. The application had been lying on the table since 27 March 2014 pending further information.

It was explained that in light of further information a licence to occupy was no longer the most appropriate option. The Committee was advised that Council staff would need to meet with the applicant again to advise them of the recommendation to decline the licence to occupy and explain their options going forward. It was agreed that a recommendation b. be added to allow the report and resolution to be made public as part of the Mayor's report to Council.

On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee:

- a. Decline to grant a licence to occupy road reserve for minor earthworks in the road reserve, laying in a culvert and removal of some trees to for the purposes of installing a vehicle access to Section 87 Block IV, Shotover SD.**
- b. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

3. To Seek Approval to Form a Walking / Cycle Track on Road Reserve and Unformed Road Between the Hawea Domain and Cemetery Road, Hawea (PSC14/09B/03)

Consideration was given to a proposal from the Upper Clutha Tracks Trust to form a walking / cycle track on road reserve and unformed road between the Hawea Domain and Cemetery road in Hawea and for Council to accept the responsibility for maintenance into the future.

Clarification was asked around the recommendation that agreement was subject to the satisfaction of the Manager, Parks & Operations. It was explained that the state of the track would determine future maintenance costs and this condition would ensure the track would be built to an adequate standard. It was agreed that a recommendation b. be added to allow the report and resolution to be made public as part of the Mayor's report to Council.

On the motion of Councillors Stammers-Smith and MacLeod it was resolved that the Property Subcommittee:

- a. Recommend to Council approval for the Upper Clutha Tracks Trust to proceed with the proposal to form of a track on road reserve and unformed road between the Hawea Domain and Cemetery Road in Hawea, subject to the confirmation of track specification and the maintenance requirements to the satisfaction of the Manager, Parks & Operations.**
- b. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

4. Request for Approval Under a Consent Notice Condition on the Kawarau Falls Station Foreshore Land (PSC14/09B/04)

Consideration was given to an application to construct a structure on an 8 metre wide strip of land adjoining the Kelvin Peninsula track. The consent notice required the land to be kept clear of buildings, fences or any kind of structure unless otherwise approved in writing by the Council.

It was clarified that the intention of the 8 meter zone was to stop building up to the edge of the track. It was noted that the wall would provide clear delineation between the private and public areas. It was agreed that a recommendation c. be added to allow the report and resolution to be made public as part of the Mayor's report to Council.

On the motion of Mayor van Uden and Councillor MacLeod it was resolved that the Property Subcommittee:

- a. Recommend to Council that the Lakes Edge Developments Ltd proposal to build a machine stacked schist stone wall not exceeding 1 metre in height within the 8 metre wide strip be approved provided that all access, equipment and works occurs within private land;**
- b. Authorise the Manager, Parks & Operations to agree the detailed engineering design and specifications (on advice from a chartered professional engineer).**
- c. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

On the motion of the Councillors Stammers-Smith and MacLeod it was resolved that the Property Subcommittee move out of public excluded.

The meeting concluded at 10.17am.

Confirmed as a true and correct record:

Chairperson

Date