

COUNCIL ACTIONS: ORDINARY MEETING OF 24 JULY 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Statement of Intent: Queenstown Airport Corporation	<ul style="list-style-type: none"> - Workshop to be arranged involving Council and QAC Directors. - Clarify membership of Air New Zealand on Night Flights Working Group 	Hannah White Meaghan Miller	Complete: QAC Strategy Briefing added to the workshop agenda for 2nd September.
2. Mayor's report	<ul style="list-style-type: none"> - Further details sought about work programme of Visiting Drivers' Governance Group. - Update sought on progress with finalising lease to Pisa Alpine Charitable Trust. - Dual access to be maintained on Fernhill Loop Track; Licence to Occupy – Fernhill Loop Track to the Queenstown Mountain Bike Club – notification of intention to grant a licence; arrangement of hearing (if necessary) - Conclusion of Hawea Land Swap actions without further delay. - Proposal from the Queenstown Trails Trust to upgrade and improve the existing Kelvin Peninsula Loop Track: Agreement to proceed with project - Renewal of Creative Queenstown Licence to Occupy 	Kathie Tansley Ruth Stokes Ruth Stokes Ruth Stokes Ruth Stokes/Mike Weaver	<ul style="list-style-type: none"> - Complete: Email sent to all Councillors including the Visiting Drivers' Work Programme and Project Brief. - Partially complete: Requires Council confirmation of reserve status to finalise PACT lease – contained in Mayor's report for 28 August meeting. - Complete: Public notification of QMBC licence underway. Draft lease will contain dual access provision. - Complete: Hawea Land Swap agreement signed by both parties in week of 11 Aug. - Complete: QTT has begun track upgrade. - Complete: Licence with Creative Queenstown for execution.
3. CEO's report	<ul style="list-style-type: none"> - New timeframe for preparation of Queenstown Convention Centre reports to be communicated to relevant staff (and actioned within that timeframe). 	Paul Speedy	Complete: Report to go to extraordinary Council meeting on 11 September 2014.
4. Adoption of 2014/15 work programme	<ul style="list-style-type: none"> - Amend work programme as directed at meeting. - Circulate and incorporate into individual work programmes. 	Adam Feeley (Hannah White)	Complete.
5. Fergburger – Proposed Shotover Street Footpath Upgrade	<ul style="list-style-type: none"> - Advise Fergburger of decision and arrange for project to progress. 	Marc Bretherton/ Ulrich Glasner	Partially complete: Fergburger has been in contact and advice given on to how to proceed starting with detailed design
6. Eastern Access Road – Acquisition of Land for Road	<ul style="list-style-type: none"> - Arrange for acquisition of land. 	Marc Bretherton/ Denis Mander	Complete: Compensation Certificate will be signed in week beginning 11 August. Survey and road legalisation will follow.

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7. District Plan Review: Strategic Directions Chapter	- Make amendments sought by the Council, finalise and incorporate into District Plan.	Marc Bretherton/ Matthew Paetz	Complete: Amendments made, and revised version submitted to Otago Regional Council. Chapter now held for notification in Stage 1 of the District Plan review in May 2015.
8. Private Plan Change 45: Northlake – Ratification of Commissioner Recommendation	- Complete statutory procedures.	Marc Bretherton/ Matthew Paetz	Complete: Council's decision was notified to the public and submitters on 30 July 2014. The decision is open to Environment Court appeal for a statutory period of 30 working days.
9. Commissioner Appointment – Plan Change 48 (Signs) and Plan Change 49 (Earthworks)	- Advise Commissioner David Whitney of his appointment (subject to seeking confirmation that no conflict of interest exists).	Marc Bretherton/ Matthew Paetz	Complete: Commissioner Whitney has been advised of his appointment. His preliminary advice is that no conflict of interest exists, however he will confirm that position once the period for further submissions has closed.
10. Proposal to Vest Reserve Land – Shotover Country Stage 1C and 2A	- Advise applicant of decision and complete procedures.	Ruth Stokes	Complete: Officers are working with Shotover Country to finalise details.
12. Three Waters Maintenance Contract – Form of Contract and Contract Principles			