

COUNCIL ACTIONS: EXTRAORDINARY MEETING OF 11 SEPTEMBER 2014

Agenda item	Actions	Responsible Officer/s	Description of action taken
1. Plan Change 50 – Queenstown Town Centre Zone	a) Check consistency of usage of 'visitor' and 'tourist' throughout District Plan. b) Publicly notify Plan Change, subject to any minor corrections.	Marc Bretherton	a) Underway b) Complete: Plan Change notified

COUNCIL ACTIONS: ORDINARY MEETING OF 28 AUGUST 2014

Agenda item	Actions	Responsible Officer/s	Description of action taken
Public Forum/ Item 3 (Economic Development Strategy)	Concerns about accuracy of comments in draft Economic Development Strategy – amend document as necessary for public consultation. Circulate consultation plan to Councillors. Commence public consultation.	Meaghan Miller	Complete: Document amended and released for public consultation. Consultation plan circulated to Councillors. Consultation commenced 8 Sep and closes 17 Oct 2014.
1. Wanaka Sports Facility	a) Arrange for detailed design and tender of stage one of Wanaka Sports Facility b) Progress discussions with Snow Sports NZ re a tenancy in the WSF. c) Prepare documents for a special consultative procedure on a proposal to build a lap pool and learners' pool as part of stage 1 of WSF. d) Report Statement of Proposal back to Council by 30 October 2014.	Ruth Stokes Communications	Partially complete: a) Final layout confirmation dependent on SSNZ inclusion b) Discussions continuing with SSNZ to confirm requirements and enable final costing to inform viability c) Options being developed for inclusion in SCP d) SOP now proposed to be reported to an Extraordinary meeting on 9 October
2. Temporary Road Closure application – Targa South Island Motorsport Event	To arrange for temporary road closures in accordance with statutory procedures and stated conditions.	Marc Bretherton	Complete: Targa NZ has been notified of the road closure approval and confirmed acceptance of all conditions. Targa has sought clarification on the level of publicity required to users of the national park. To this end, DOC has provided details of all car parks and public access point in the road closure areas. Targa will be asked to place a sign at every DOC public access point 14 – 21 days before the closure. Targa has provided a \$5000 bond document, which is being reviewed by the Council's legal team.

Agenda item	Actions	Responsible Officer/s	Description of action taken
4. Council Delegations to Officers	Amend, circulate and enact updated delegations.	Scott Carran	Complete: Register updated and due for circulation/publication in week of 22/09.
5. Setting of Rates for 2014/15	Complete statutory procedures.	Stewart Burns	Complete: Adoption by Council completes the statutory process. Notices for Instalment 1 were mailed out on 29 August 2014
6. Budget Carry-forwards for 2014/15	Adjust 2014/15 budgets in accordance with approvals.	Stewart Burns	Complete: Budgets have been adjusted for 2014/15.
7. Commissioner Appointment, Plan Change 50	Notify appointed commissioners of their appointments.	Marc Bretherton	Complete.
8. Queenstown Housing Accord	a) Amend and submit Housing Accord. b) Prepare lead policy for SHAs c) Arrange for 6 monthly reports to Council. d) Seek expressions of interest for identification of SHAs. e) Seek public feedback on SHAs. f) Review SHAs before forwarding to Minister of Housing	Marc Bretherton	Partially complete: - Submitted to MBIE on 29 August 2014 - First implementation meeting held with MBIE officials - Infrastructure investigations commencing - Development of Lead Policy commencing - Lead policy before Council meeting of 30 October 2014
9. Proposed bus shelter, Hallenstein street	Advise interested parties of decision not to proceed with proposed bus shelter.	Marc Bretherton	Complete
10. Mayor's Report	a) Advise Queenstown Hole in One Challenge of refusal to grant a new Licence to Occupy, St Omer Park Recreation Reserve b) Pisa Alpine Charitable Trust – complete statutory vesting and gazetting procedures.	Ruth Stokes	Partially complete: a) Hole in One has been advised of decision. b) Gazetting to be advertised.
11. CEO's Report	Clarification of whether Trade Waste Bylaw also covers construction waste.	Ulrich Glasner	Complete: Trade waste, by definition, is any water that is used in a commercial or industrial process, and is then discharged to the Council's waste water system. This is normally wash water or process water. Therefore construction waste in a solid form is not covered.
	Request for clarification of timeframe for the review of the Queenstown Bay component of the Sunshine Bay to Kelvin Heights Foreshore Management Plan.	Ruth Stokes	Partially complete: Still to be determined, timeframe will be reported in October 2014.