

## COUNCIL ACTIONS: ORDINARY MEETING OF 27 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Wanaka Sports Facility – recommended staging option	<ol style="list-style-type: none"> <li>a. Endorses officers progressing concept and developed design for the facility mix proposed by the Wanaka Sports Facility Steering Group including detailed, benchmarked capital and operating cost estimates to be reported back to Council by 30 June 2014; and</li> <li>b. Notes that rating options will be included and consulted on in the draft 2014/15 Annual Plan, to be adopted in April 2014.</li> </ol>	Ruth Stokes	July 2014 update: Partially complete – scope consulted on in Annual Plan is being progressed through detailed design to enable whole of life cost assessments and comparisons between quality options. Recommendations on next steps will be reported in August.
2. Strategic Review of Library Services	<ol style="list-style-type: none"> <li>1. That Council endorses the inclusion of the short term recommendations contained in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for consultation in the Draft Annual Plan 2014/15;</li> <li>2. That the Council begin discussions with the Ministry of Education and Board of Wakatipu High School on the possibility of the co-location of a library at Frankton with the new high school; and</li> <li>3. That Council further considers the inclusion of the medium and long term actions contained in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for possible consultation in the Draft 10-Year Plan 2015-2025 and engages with the community about any changes.</li> </ol>	Ruth Stokes	July 2014 update: Partially complete – the short term recommendations were included in the draft annual plan and officers have made contact with Wakatipu High School which has indicated it does not want to progress a library partnership given layout decisions made for the new school. Medium and long term recommendations will be discussed at a workshop and included in the preparation of the draft Long Term Plan.
8. Water Metering and Supply Management Principles	<ol style="list-style-type: none"> <li>1. Directs officers to report back to Council within 6 months on the following matters: <ol style="list-style-type: none"> <li>a. the order in which parts of the network should be prioritised for the introduction of water meters based on network capacity and likely capital costs and savings;</li> <li>b. the net capital expenditure which could be deferred as a result of the introduction of meters in each part of the network (i.e. the capital to be expended, the capital to be deferred and the period of deferral);</li> <li>c. the charging options to accompany any form of water metering and the timeframe in which the charging regime could be adopted;</li> </ol> </li> <li>2. Directs officers to provide Council within 3 months such draft amendments to the Water Supply Bylaw 2008 [including clauses 7.8 (Prohibition or restriction of supply for extraordinary use); 7.15 (Prevention of waste); and 8.1 (Breaches of conditions of supply)] as are necessary to ensure that effective regulatory action can be taken in respect of excessive water use within the District.</li> </ol>		Note for Council calendar – both reports to be presented in October 2014.
13. Riverside Road, Zoological Gardens Reserve Naming	That the area of land designated as Recreation Reserve at the end of Riverside Road in Frankton identified as Lot 167, Blk 1, Shotover SD be named 'Ivan Young Reserve.'	Ruth Stokes	July 2014 update: Complete. Public naming ceremony planned for Spring.
15. Phase Two of Property Review			Note for Council calendar – regular 6 month reporting due to start in September 2014.

### COUNCIL ACTIONS: EXTRAORDINARY MEETING OF 6 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
3. Coastguard Queenstown New Facility – Funding Request	<p>1. That an interest free loan of \$50,000 be endorsed to be repaid over ten years from the Queenstown Asset Sale Reserve towards the construction of new facilities for Coastguard Queenstown at Sugar Lane, Frankton</p> <p>2. That Coastguard Queenstown be encouraged to apply for a grant through the 2014/15 annual plan process for up to \$50,000; and</p> <p>3. The General Manager, Operations enter into a funding agreement with Coastguard Queenstown with the terms and conditions of the \$50,000 Council loan towards the construction of new facilities for Coastguard Queenstown at Sugar Lane, Frankton to include the following:</p> <ul style="list-style-type: none"> <li>a. a level of public access (in the form of community education programmes);</li> <li>b. start and finish dates (including a sunset clause); and</li> <li>c. release of Council funding once all other funding is secured.</li> </ul> <p>NOTE: Other action: Development of a facility partnership policy.</p>	Ruth Stokes	<p>April 2014 update: Partially completed. Coastguard Queenstown has been advised of Council's resolution and the opening date for submissions to the annual plan. A draft loan agreement is being reviewed.</p> <p>July 2014 update: Partially complete: Coastguard was advised of Council's resolution through the Annual Plan process and officers are waiting on Coastguard advice as to the intention to take up the loan.</p>

### COUNCIL ACTIONS: ORDINARY MEETING OF 19 DECEMBER 2013

Meeting	Agenda item	Resolution	Responsible Officer/s	Description of action taken
Ordinary Council, 19 December 2013	1. Mayor's Report – New Licence for Bike Wanaka	<p>That a new licence be granted to the Bike Wanaka (or other party as approved by the General Manager, Operations) over Section 37, Block IV Lower Hawea Survey District subject to the following terms and conditions:</p> <p>Commencement: 1 December 2013</p> <p>Term: 5 years</p> <p>Renewal: One of 5 years by agreement of both parties</p> <p>Rent: Pursuant to the Community Facilities Pricing Policy which at commencement would be \$1 per annum</p> <p>Rent Reviews: 2 yearly</p> <p>Development costs: To be met by the applicant</p> <p>Assignments: Lease assignable only upon Council consent</p> <p>Insurance: Lessee must have Public Liability Insurance of \$2,000,000 (Two Million Dollars)</p> <p>Rules of operation: To be approved by the General Manager, Operations prior to commencement</p> <p>Uses: Restricted to a BMX track but including the ability to build a storage shed at some time in the future, the design of which to be approved by the General Manager, Operations.</p> <p>Sub-letting: Only with the approval of Council.</p>	Ruth Stokes	<p>Partially completed: APL are working with the applicants to draft lease/licence documents for both Bike Wanaka and the Pisa Alpine Charitable Trust</p> <p>February 2014 update Lease being finalised with applicants and expected by the end of February.</p> <p>March 2014 update: Partially completed. Irrigation and fencing being finalised with applicant.</p> <p>July 2014 Update: Complete.</p>

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		Audited Health and Safety plan by an accredited member of the MBIE to be provided		
Ordinary Council, 19 December 2013	1. Mayor's Report – New Licence for Pisa Alpine Charitable Trust	<p>That a new lease be grant to the Pisa Alpine Charitable Trust over the area of land described as Lot 5 Deposited Plan 460313, subject to the following terms and conditions:</p> <p>Term: 33 years</p> <p>Renewals: One of a further 33 years</p> <p>Use: Nordic Sports, alpine recreation and education</p> <p>Rent: \$1.00 per year fixed for the first 15 years</p> <p>Reviews: 2027 and 3-yearly thereafter</p> <p>Expiry: Council take ownership of any improvements</p> <p>Limitations:</p> <ul style="list-style-type: none"> <li>• Assignment or sub-lease with Council's approval (only for other charitable/ community groups with consistent aims).</li> <li>• Public liability insurance must be maintained.</li> <li>• Alternative uses with Council's approval and only if resource consent obtained.</li> <li>• The Trust to meet all the maintenance costs and any costs for the access road and utility supply agreements with SHPG.</li> <li>• The Trust to undertake protection of the peat bog areas and keep them free from development and degradation.</li> </ul>	Ruth Stokes	<p>Partially completed – see update above on Bike Wanaka.</p> <p><u>February 2014 update:</u> Lease being finalised with applicants and expected by the end of March.</p> <p><u>March 2014 update:</u> Partially completed. Draft lease with applicant for approval.</p> <p><u>July 2014 update:</u> Partially complete. The final step is to report to Council to confirm the gazetting of the land as Recreation Reserve enabling the lease to be executed under the appropriate section of the Reserves Act.</p>

### COUNCIL ACTIONS: ORDINARY MEETING OF 19 NOVEMBER 2013

Meeting	Agenda item	Resolution	Responsible Officer/s	Description of action taken
Ordinary Council, 19 November 2013	2. Glenorchy Airstrip	3. That a Reserve Management Plan for the Glenorchy Airstrip and reserve be notified by December 2014 (NOTE: Other actions required under this resolution have already been actioned and reported).	Scott Carran/ Ruth Stokes	Note for Council calendar – reserve management plan to be prepared in 2014/15 financial year.
Ordinary Council, 19 November 2013	3. Proposed New Lease – Wakatipu Croquet Club	1. Council approve in principle a new lease to the Wakatipu Croquet Club over Part Lot 69, Deposited Plan 9249, subject to the following terms and conditions: a. Commencement: 13 November 2013 b. Term: 10 years (with two rights of renewal of 10 years each) c. Rent: Pursuant to the Community Facilities Pricing Policy which at commencement will be \$1 per annum. d. Rent Reviews: 2 yearly e. Lease area: 5700m <sup>2</sup> (incl. car park) f. Assignments: Lease assignable only upon Council consent g. Insurance: Lessee must have Public Liability Insurance of \$2,000,000 (Two Million Dollars) h. Uses: Sport and Recreation i. Sub-letting: Only with the approval of Council j. Costs: Legal costs to be met by the club	Ruth Stokes	Partially completed The intention to grant the lease was advertised for public submissions on 4 December. <u>February 2014 update:</u> No submissions were received during the submission period which closed in the second week of February. A lease is being drafted and will be executed under delegated authority. <u>March 2014 update:</u> Partially completed. Lease is with applicant for signing. <u>April 2014 update:</u> Partially complete. Lease is with Chief Executive for signing.  <b>July 2014:</b> <b>Complete.</b>
Ordinary Council, 19 November 2013	4. Easement for Rock Anchors over Reserve	1. That the Council approve an easement in favour of Lot 133 DP 335278 for rock anchors to be installed into the adjacent Queenstown Hill Recreation Reserve. 2. That all costs be covered by the applicant along with an easement fee of \$7,952.00 plus GST.	Ruth Stokes	Partially completed. Applicant verbally advised of Council decision. Officers awaiting final plans to invoice fee and register easements. <u>February 2014 update:</u> Awaiting final landscaping plans from applicant before invoicing costs and registering easement. <u>March 2014 update:</u> Partially completed. As per February update  <b>July 2014:</b> <b>Complete.</b>