






## COUNCIL ACTIONS: ORDINARY MEETING OF 26 JUNE 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Mayor's report	Appoint Councillors Lawton, Perkins and Forbes as the Council's representatives on the Queenstown Community Housing Trust Liaison Group.	Meaghan Miller	Complete: Housing Trust advised of appointments Records of subcommittees etc for 2013-2016 triennium updated.
2. CEO's report	<ul style="list-style-type: none"> <li>Members sought an update on the current status of the Hawea Land Exchange.</li> <li>A briefing on Project Shotover would be arranged in coming weeks.</li> </ul>	Meaghan Miller	Partially complete: Negotiations on the Hawea Lane Exchange have gone favourably and settlement has been reached on the format for the agreement. It is to be signed by the parties over the next week and will then require survey, legalisation etc over the coming 6 months or so.  Complete: Briefing held on Project Shotover on 10 July
3. Queenstown Convention Centre and Lakeview Development: Outcome of Annual Plan consultation and next steps	That the Council: a. Notes the contents of this report, and in particular that: i. Discussions with Ngai Tahu Tourism for the development of hot pools at Lakeview continue to progress; ii. The outcome of public consultation in the draft Annual Plan was a majority of public support, albeit it narrow, for the three propositions relating to the Queenstown Convention Centre; iii. Council officers have provided comment on the most significant issues and risks raised during the consultation process; and iv. Three main options are open to Council to consider on progressing the Queenstown Convention Centre proposal. b. Resolves to: i. Approve the development of a Convention Centre for Queenstown by Council, subject to: a. Securing the capital funding required to construct the Convention Centre, in addition to \$32.5m proposed by way of Council contribution; b. Amending the Long Term Plan to incorporate proposed costs associated with the Convention Centre development; and c. Council considering alternative ratings models which include options for an expanded CBD business zone and reduced residential contributions, and approving a final ratings funding model; d. Council approving a preferred operating model. c. Direct officers to report back to Council by 30 July with: i. a draft plan change for the establishment of a Lakeview sub-zone for Council consideration; ii. a proposed master-plan for the Lakeview site for the purpose of the proposed	Paul Speedy Stewart Burns	Timeframe for report back altered from July to 28 August.  (d) Incomplete: Alternative rating options will be programed for <b>August 2014</b> after 2014/15 rates are struck.



Agenda item	Resolution	Responsible Officer/s	Description of action taken
	<p>make any minor edits, corrections of typographical errors or other amendments for the purpose giving effect to subsequent resolutions of Council pursuant to powers in section 156(2) of the Local Government Act 2002;</p> <p>e. Appoints and authorises the Senior Solicitor to liaise with Central Government on the form of the Order in Council required to give effect to the schedule of infringement offences pursuant to the Queenstown Lakes District Waterways and Ramp Fees Bylaw 2014.</p> <p>f. Direct staff to prepare guidelines for the maintenance of wharves and jetties and that this be reported to the Council in October 2014.</p>		<p>commence in August 2014.</p> <ul style="list-style-type: none"> <li>Public notice of making of bylaw published on 5<sup>th</sup> July.</li> <li>Bylaw is being prepared for sealing and subsequent publication on 1 September 2014.</li> </ul>
8. Navigation Safety Bylaw 2014 – Proposed Bylaw Review	<p>That the Council:</p> <p>a. Approve the proposed Queenstown Lakes District Council Navigation Safety Bylaw 2014 as amended for public consultation;</p> <p>b. Appoint an officer to liaise with Central Government to update the offences for the proposed Queenstown Lakes District Council Navigation Safety Bylaw 2014 and the Queenstown Lakes District Council Fees Bylaw 2014;</p> <p>c. Approve the proposal that life jackets must be worn at all times on vessels under 6 metres for public consultation;</p> <p>d. Approve the delegation to the Harbourmaster to authorise exemption applications of the bylaw for public consultation;</p> <p>e. Appoint Councillors Cocks, Gazzard, Ferguson and Lawton to hear and consider the submissions on the proposed Queenstown Lakes District Council Navigation Safety Bylaw 2014, and recommend to Council the form of the Bylaw to be adopted.</p>	Scott Carran	Partially Complete: Amendments to draft bylaw made and consultation started. Submissions close on 5 August after which a hearing will be held.
9. Enforcement and Prosecution Strategy	That the Council approve the proposed Queenstown Lakes District Council Enforcement Strategy and Prosecution Policy as amended	Scott Carran	Complete: Amendments made and policy/strategy in place.
10. Debtor Status Report, 31 May 2014		Stewart Burns	Complete.
11. Update on land purchase at Cardrona Village		Marc Bretherton	Partially complete: 
12. Review of Three Waters Maintenance Contract – Change to Council		Marc Bretherton	Complete: 

Agenda item	Resolution	Responsible Officer/s	Description of action taken
Resolution of 17 April 2014			
13.Events Funding Applications		Meaghan Miller	Complete: <div></div>

### COUNCIL ACTIONS: ORDINARY MEETING OF 22 MAY 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Mayor's report	<p>c. Approve a lease to the Arrowtown Community and Sports Centre Trust for a new facility at the northern end of Jack Reid Park, that in addition to the already approved uses, to include provision for a licenced premise, with the final terms and conditions to be determined under delegation by the General Manager, Operations.</p> <p>d. Note that an application for a designation change for the Northern end of Jack Reid Park is being prepared by officers to enable to construction of a new facility by the Arrowtown Community and Sports Centre Trust with a view to lodging the application by 30 June 2014.</p> <p>e. Note that the designation change for the Northern end of Jack Reid Park will be publicly notified, which will satisfy the requirements of the Reserves Act 1977 in enabling a change to the Lake Hayes – Arrowtown Reserves Management Plan to reflect the final location of the Arrowtown Community and Sports Centre Trust facility.</p>	Ruth Stokes	<p>Partially completed: Staff continue to work with the trust on determining the final location for the facility and assessing the impacts of the proposal as required for the designation change.</p> <p>July 2014: No update to report</p>
4.Easement Over Jack Reid Park	<p>On the motion of Councillors Aoake and Gilmour it was resolved that Council:</p> <p>a. <u>Approve</u> the granting of an easement in favour of the Queenstown Lakes Community Housing Trust ['the Trust'] under section48(1)(f) of the Reserves Act across Jack Reid Park, recreation reserve section 38 Blk VII Shotover SD in favour of section 1-6 block XXII, Town of Arrowtown subject to:</p> <ol style="list-style-type: none"> <li>the Trust providing a confirmed landscaping plan for the two lots on the corner of Cardigan and Suffolk Street including a public walkway through open space to the Manager, Parks and Operations.</li> <li>the footpath realignment and landscaping mitigation/boundary treatment along the length of the proposed accessway being agreed with the Manager, Parks and Operations and to the account of the Trust.</li> <li>the parties' costs incurred in registering the easement to be to the account of the Trust.</li> </ol>	Ruth Stokes	<p>Partially completed: Trust still to supply landscaping plan.</p> <p>July 2014: No update to report</p>
5. Hawea Flat Land Exchange	<p>On the motion of Councillors Perkins and Aoake it was resolved:</p> <p>a. That Council approve the proposed exchange of 1.6875 hectares of the Hawea</p>	Ruth Stokes	<p>Partially completed: DOC has been contacted seeking their</p>

Agenda item	Resolution	Responsible Officer/s	Description of action taken
	<p>Domain recreation reserve (Section 19 Blk IV Lower Hawea Survey District) with 0.1869 hectares of the Laing Dairy land (Lot 1 LT 460542) to enable a walkway to be formed between Camp Hill Road and the Hawea Domain subject to the following:</p> <ul style="list-style-type: none"> <li>i. Council to meet the costs of facilitating the land exchange</li> <li>ii. Council to meet the cost of fencing the new walkway boundary and the parties to share equally in the cost of a fence on the new Western Domain boundary</li> <li>iii. One share in the Hawea Irrigation Company to be transferred from QLDC to Laing Dairy Ltd</li> <li>iv. Laing Dairy Limited to provide a potable water supply to the Domain</li> <li>v. A covenant to be registered on the new walking track title preventing the public complaining about legitimate farm activities on the Laings' land.</li> </ul> <p>b. That the Council acknowledge the support of the landowner for enabling the Hawea Flat land exchange.</p>		<p>approval and a new agreement has been drafted between Council and landowner but has yet to be signed.</p> <p><b>Complete:</b> Agreement between the parties has been reached – see update above.</p>
<p>6. Dog Control Bylaw 2014 – Proposed new bylaw and associated Dog Control Policy</p>	<p>On the motion of Councillors Forbes and Lawton it was resolved that the Council:</p> <ul style="list-style-type: none"> <li>a. <u>Approve</u> the proposed Queenstown Lakes District Council Dog Control Bylaw 2014 for public consultation;</li> <li>b. <u>Approve</u> the proposed Queenstown Lakes District Council Dog Control Policy 2014 for public consultation;</li> <li>c. <u>Approve</u> the proposed Queenstown Lakes District Council Statement of Proposal and Summary of the Statement of Proposal for public consultation;</li> <li>d. <u>Approve</u> the recommended option and fees as specified in the regulatory impact statement [option three: 'Targeted fees adjustment'];</li> <li>e. <u>Direct</u> that a discussion paper on designated dog exercise areas is prepared for Council consideration; and</li> <li>f. <u>Agree</u> to appoint Councillors Aoake, MacLeod and Perkins to hear and consider the submissions on the proposed Queenstown Lakes District Dog Control Bylaw 2014 and, proposed Dog Control Policy 2014, and recommend to Council the form of the Bylaw and Policy to be adopted.</li> </ul>	<p>Lee Webster</p>	<p>Partially completed: Proposed Bylaw has been publicly notified and is progressing through the special consultative procedure with submissions due to close on 30 June.</p> <p>Partially complete: Submission period has closed with 90 submissions received. Hearings have been scheduled for 29 July (Wanaka) and 30 July (Queenstown).</p>
<p>7. Plan Change 49 – Earthworks</p>	<p>On the motion of Councillors Stammers-Smith and Gilmour it was resolved that the Council:</p> <ul style="list-style-type: none"> <li>a. <u>Note</u> the contents of this report and in particular: <ul style="list-style-type: none"> <li>i. The issues associated with the existing policy approach with regard to earthworks.</li> <li>ii. The proposed policy response to address these issues, and the resulting benefits.</li> </ul> </li> <li>b. <u>Agree</u> to pursue policy Option 2 "Retain and improve existing provisions in a new District Wide Chapter."</li> <li>c. <u>Agree</u> to adopt Plan Change 49 Earthworks – Section 32 report and associated provisions and direct staff to notify the Plan Change in accordance with the 1st Schedule of the Resource Management Act 1991.</li> <li>d. <u>Authorise</u> officers to make further minor changes to the Earthworks Section 32 report and associated provisions without further recourse to the Council, where this is necessary to:</li> </ul>	<p>Marc Bretherton</p>	<p>Partially complete: Publicly notified with submissions closing on 30 July 2014.</p>

Agenda item	Resolution	Responsible Officer/s	Description of action taken
	i. Ensure consistent numbering and formatting of the proposed district plan text; and ii. To fix identified minor errors and / or omissions.		

### COUNCIL ACTIONS: ORDINARY MEETING OF 17 APRIL 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
CEO's report	Eco Design Advisor role – to discuss in a Council workshop	EA to CEO – note item for workshop.	Partially completed: Role not funded in 2014/15. Further investigation of the role to be undertaken to enable consideration in 2015/16. Scheduled in Council Calendar for workshop during 2015/16 annual plan preparation <b>(October/November 2014)</b> .
5. Proposed Memorandum of Understanding for collaboration on road maintenance activities with Central Otago District Council and New Zealand Transport Agency	<i>Matters still to action:</i> Reports due back as follows: <ul style="list-style-type: none"> <li>i. Report back to Council in October 2014 with a business case for a decision to progress (or not) with a joint roading unit and a Joint Physical Works Contracts.</li> <li>ii. Report back to Council in October 2014 for a go/no-go decision for potential Joint Physical Works Contracts.</li> </ul>	Marc Bretherton	Partially completed: CODC has also requested changes to the MoU following their Council meeting. The NZ Transport Agency is re-drafting the MoU to incorporate the proposed changes from QLDC and CODC. The MoU will focus on improved collaboration in asset management on a case by case basis. Council Calendar note: Further reports due in <b>October 2014</b> .