

Summary of actions from 27 November 2014 Council meeting

Agenda item	Actions	Responsibility of:	Description of action taken
1. Report on Dog Control Policy and Practice	Publish report and forward to Secretary for Local Government	Legal and Regulatory	Complete: Report sent to Secretary for Local Government on 10 December; information about report included in 'Snippets' column; advertised on 13 December.
2. Dog Control Bylaw and Dog Control Policy 2014	Complete statutory procedures and implement new bylaw and policy.	Legal and Regulatory	Complete: <ul style="list-style-type: none"> - Public notice in ODT - New bylaw and policy on QLDC website - Direct communication via letter with all dog owners in the district; The bylaw will commence on 22 nd December, but we take an educational approach to start and next year will be enforcing the rules.
3. Litter Infringement Review	Complete statutory public notification procedures. Add Mirror or Southland Times to publicity. Remove 'tosser' from publicity.	Legal and Regulatory	Complete: Subsequent report required by Litter Act 1979 is on Council agenda for 18 December 2014.
4. Probity Report	Amend paragraph 2.3 of Sensitive Expenditure Policy. Add recommended action in Conflicts of Interest Policy. Establish procedure for reporting Protected Disclosures. Include all policies in Council Policy Manual.	Legal and Regulatory	Complete.
5. Table and Chair Licence Request – Public Kitchen and Bar	Publicly notify intention to grant Table and Chair Licence.	Operations	Partially complete: Publicly notified on 3 December 2014
6. New Grazing Lease – Judge and Jury Drive	Publicly notify intention to grant a grazing lease.	Operations	Partially complete: Publicly notified on 3 December 2014
7. Proposed Glenorchy Local Purpose Reserve land exchange	Publicly notify intention to undertake a land swap.	Operations	Partially complete: Publicly notified on 3 December 2014
8. Proposal to vest reserve land – Shotover Country Stage 1D	Liaise with developer to progress vesting.	Operations	Partially complete: Developer to comply with subdivision consents and gain 2.2.4C before applying to formally vest land.
9. Approval of draft Trade Waste Bylaw for public consultation	Commence special consultative procedure.	Infrastructure	Partially complete: Publicly notified on 6 December 2014.
10. Proposed District-wide Water Metering Trial	Prepare for commencement of water metering trial on 1 April 2015.	Infrastructure	Partially complete: Water demand management campaign underway. Project Plan to be written.
11. Extension of area served by Lake Hayes Water Supply	a) Liaise with relevant parties to advise of decision and effect connections in accordance with stated conditions. b) Extension of water area boundaries: policy to be amended to provide decision-making principles for special circumstances	Infrastructure	a) Complete: All relevant applicants notified of decision. b) Incomplete: Policy will be developed over the coming months.

Agenda item	Actions	Responsibility of:	Description of action taken
12. Request to make Plan Change 19 operative	Publicly notify intention to make Plan Change 19 operative.	Planning	Complete: Publicly notified on 3 December 2014.
13. Plan Change 48 – Signs – Ratification of Commissioner Decision	Publicly notify plan change decision.	Planning	Complete: Publicly notified on 3 December 2014.
14. Land to be acquired for road and road to be stopped – Stalker Road, Queenstown	Complete statutory procedures.	Planning	Complete: Applicant advised of Council decision; survey actions may now be commenced.
15. Significance and Engagement Policy	Make amendments and publish final policy.	CE Office	Complete.
16. Transfer of Rural Fire Assets to Otago Rural Fire Authority	Effect asset transfers in accordance with resolution.	Finance	Complete: Advised ORFA of Council resolution. Awaiting transfer documents to action.
17. Mayor's Report	a) Clarify position of the Kawarau Falls Station stone wall in relation to Kelvin Heights Track. b) Clarify Shotover Country contribution to the primary school hall project. c) Exercise Minister's consent for the granting of a lease to the Pisa Alpine Charitable Trust d) Update Committee Delegations register with new structure. e) Publicly notify intention to grant a new licence to Wanaka Firewood Limited. f) Publicly notify intention to grant a new lease to the Upper Clutha A and P Society. g) Inclusion of Portfolio Leader reports in Mayor's report.	Operations Operations Operations Legal and Regulatory Operations Operations	a) Operations are finalising the wall position with the developer and further update to be provided in the new year. b) In the AP 14/15 Council agreed to fund a capital grant of \$1.6m toward the cost of the Shotover Primary School hall. This will be funded by debt. The DC's paid by Shotover Country are used to fund the past & future growth related capex per the DC Policy. c) Complete: Lease drafting underway. d) Complete. e) Superseded by report going to Council on 18 December recommending reclassification of reserve. f) Publicly notified on 13 December 2014. g) Incomplete: Will be actioned for first ordinary Council meeting in 2015.
18. CE's monthly report	Update performance objectives; note items for future workshops	CE Office	Complete.
19. Frankton Marina		Legal and Regulatory	
20. Expiry of cabin licences at Lakeview		CE Office	

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21. Appointment of directors to QAC		CE Office	