

# FRANKTON MARINA WORKING PARTY MEMBERSHIP and BRIEF

## WORKING PARTY BRIEF

### Purpose

1. To provide oversight, management of risks, and ensure the communities interests are appropriately managed for the development of the Frankton Marina.

### Working Party Membership:

- Council Representatives (2 or 3), to be appointed by Council
  - Councillors - TBD
- Community Representatives (2 or 3), to be appointed by the Councillor Steering Group members.
  - TBD

The criteria to be used to propose the membership of the Steering Group are:

- a) Appointing a chairperson from the Council representatives who is capable of drawing together the other participants;
- b) Utilising strong individuals with wide connections within the community relevant to marine activity;
- c) Focusing on skills in consultation and communication;
- d) Giving emphasis to analytical thinking and not appointing any individual who may advocate for one interest only.

### Project Team

Erik Barnes, GM Infrastructure (Project Sponsor)  
TBD, Project Manager  
Stewart Burns, CFO  
Meaghan Miller, Director CE Office

### Objectives:

1. To consult with existing and potential user groups, stakeholders and the wider community and to help inform the community and Council.
2. To ensure Council's interests and risks are appropriately managed.
3. To ensure that the recommended development company can deliver their proposed development within a reasonable timeframe according to the agreed programme.
4. To ensure that the proposed development is appropriately designed for the geotechnical, wind, wave and other marine conditions that exist at the site.
5. To ensure that the proposed development meets the Development Brief and is the best long term outcome for the Frankton Marina reserve balancing between all of the competing interests and uses.

**Authority** – the Working Party is authorised to:

- Provide direction and guidance to the project team through the Chair.
- To make recommendations to full Council through the GM Infrastructure & Assets.
- To assist the project team in rationalising competing interests between stakeholders, user groups and the wider community.
- To act as an informal conduit of information to the community.

The Working Party has no delegated authority for expenditure.

The Working Party is expected to work with the project team to reach decisions largely by consensus.

**Allocation of Space** - there are many uses competing for space at the Frankton Marina Local Purpose Reserve, not all can be accommodated in the space available. The Frankton Marina Local Purpose Reserve makes provision for marine and marine related activities as a priority. The potential uses are:

- Boat launching and retrieval – provided for with a relatively new ramp and pontoon.
- Trailer parking – limited and somewhat informal at present.
- Car parking to support current and future reserve use.
- Boat berths – inshore versus offshore.
- Recreation – enhancement of the existing foreshore, access to the lake, open space and the existing Frankton Walkway that traverses through the site.
- Fuel supply – continuation of the existing marine fuelling facility as an essential service.
- Commercial marine activities – jet boating, jet ski and boat hire, etc.
- Spill over of adjacent commercial activities such as car and bus parking.
- Provision of public toilets and other support facilities.
- Other marine related uses – public and commercial.

**Reporting** – the Working Party shall provide regular progress reports to full Council and shall keep the Chief Executive informed through the Project Manager. It is expected that the functions of the Working Party will be reviewed after acceptance by Council of a particular development proposal.

**Budget** – there is no budget allocated to this project. Staff time will be made available as necessary. External costs such as legal fees to prepare agreements will require the approval of the Chief Executive.

**Timeframe** – key dates:

Upon signing of the Development Agreement the Working Party will monitor and report on progress in meeting the defined milestones and programme delivery dates. These will include:

- Applying for and holding an operative Resource Consent.
- Obtaining the LINZ Lease of the Lake Bed Area.
- Satisfying Council that there is adequate finance to enable the completion of the proposal in accordance with the agreement, the Resource Consent, and the Reserve Lease.
- Obtaining a signed Reserve Lease from Council.
- Identified timeframe for the start and completion of construction.
- Progress on the Development Programme as defined in Schedule C in the Development Agreement.