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| **Applicant Name:** | Click or tap here to enter text. |
| **Applicants Role (owner/agent):** | Click or tap here to enter text. |
| **Building consent number (if known):** | Click or tap here to enter text. |
| **Address of project:**  | Click or tap here to enter text. |
| **Project Description:** | Click or tap here to enter text. |

This form serves as a declaration that the owner/agent will engage the Author(s) listed below to be responsible for carrying out construction or construction observation/monitoring and a producer statement(s) or certification shall be provided on completion of the building work to which it relates.

In order for a building consent to be granted and issued, Council must be ‘satisfied on reasonable grounds’ that the provisions of the Building Code will be met. Council must also be satisfied that the building work is constructed in accordance with the building consent and Building Code before it can issue a CCC (code compliance certificate). To be satisfied that the construction works will be properly inspected and monitored, in some instances, building work that is specifically designed and/or construction of a specialist nature may require specialist construction supervision. Where these elements are identified, owner / agent may enter into an agreement with council, to provide a producer statement to support compliance.

Producer statements must be supported by way of site observation records and instructions, diary notes, testing and commissioning certificates, warranties, or such documents applicable to the construction, which has been undertaken/observed/supervised. On completion of the building work these documents will assist in making a decision on whether to issue a CCC (code compliance certificate).

**Producer Statement – PS1 – Design, Fabrication/Design:** Council presently accept a Producer Statement PS1 Design, Fabrication/Design Statement and as-built plans in place of a PS3, but **only** for Truss Design & Construction.

**Producer Statement – PS3 – Construction:** Where a PS3 is to be provided, the owner/applicant is responsible for ensuring the author is an approved Producer Statement writer listed on the current [Southern Building Control Group Register](http://icc.govt.nz/building/producer-statements/), or has following discussions with a QLDC Building Official, been acceptance in writing as an approved provider of a PS3.The Statement must confirm that all construction has been built in accordance with the approved building consent documentation

**Producer Statement – PS4 – Construction Review:** Where a PS4 is to be provided, the owner/applicant is responsible for ensuring the author is a Chartered Professional Engineer (CPEng), or is an approved Producer Statement writer listed on the current [Southern Building Control Group Register](http://icc.govt.nz/building/producer-statements/), or has following discussions with a QLDC Building Official, been acceptance in writing as an approved provider of a PS4. The Producer Statement must confirm that all building works as identified by the Producer Statement – PS1 – Design have been built in accordance with the approved building consent documentation.

**Notes:**

1. **Nominate Author and their licence / registration number** – e.g. the Engineer’s CPEng No., Architects Registration No., SBCG Producer Statement Author Register No. or any other approved license number.
2. **TBA -** If at the time of application author details are unknown (i.e. contractor not selected), please complete the fields noting TBA (to be advised) in the author’s name field.
3. Where a Producer Statement will cover multiple aspects of construction and/or review a single Producer Statement may be applicable and accepted i.e. ‘Engineer – All / part construction certifying’, However a PS3 cannot cover a PS4 requirement.
4. Please note that whilst every effort is made to identify certification consent stage, further information additional to the approved documents may be identified during construction as being required prior to the issue of the Code Compliance Certificate

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| **Applicant to complete for all Producer Statements & Certification to be provided** | **Council Use Only** |
| **Tick** | **Description**  | **Producer Statement / Certification** **Author Name & Licence / Registration Number** |  **Type** | **Yes** | **NA** | **RFI** | **IS 25#** |
| **Yes** | **N/A** |
| **Site, Ground & Set-out** |
| [ ]  | [ ]  | **Geotechnical** **(ground bearing)** | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 9 |
| [ ]  | [ ]  | **Compaction** **(fill & underlying soils)** | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 8 |
| [ ]  | [ ]  | **Setout (siting of bldg) Surveyor Certification**  | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 32 |
| [ ]  | [ ]  | **Setout (floor levels) Surveyor Certification**  | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 4 |
| [ ]  | [ ]  | **On-site waste water disposal system** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 17 |
| **Structure** |
| [ ]  | [ ]  | **Engineer (All / part)**  | *Certifying all, or part, of the building works as identified by the ‘Producer Statement PS1 – Design’ has been built in accordance with the approved building consent documentation.*Click or tap here to enter text. | PS4 | [ ]  | [ ]  | [ ]  | 26 |
| **Fire Systems** |
| [ ]  | [ ]  | **Sprinkler System** **Installation**  | *Type 6 – 7 Alarm systems* Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 22 |
| [ ]  | [ ]  | **Sprinkler System** **(Accredited Provider)** | *Type 6 or 7 Alarm systems* Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 21or44 |
| [ ]  | [ ]  | **Fire Alarm** **Installation** | *Type 2 – 7 Alarm systems* Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 19 |
| [ ]  | [ ]  | **Fire Safety Systems** **(Accredited Provider)** | *Type 2 – 7 Alarm systems* Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 20or43 |
| [ ]  | [ ]  | **Emergency Lighting****Installation** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 34 |
| [ ]  | [ ]  | **Illuminated EXIT Signs****Installation** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 24 |
| **Passive Fire Construction** |
| [ ]  | [ ]  | **Intumescent Coatings Application**  | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 13 |
| [ ]  | [ ]  | **Fire Door(s)** | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 23 |
| [ ]  | [ ]  | **Passive Fire Protection****Installation (Specialist contractor)** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 36 |
| [ ]  | [ ]  | **Passive Fire Protection Review (Fire Engineer)** | Click or tap here to enter text. | PS4 | [ ]  | [ ]  | [ ]  | 37 |

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| **Protection from moisture** |
| [ ]  | [ ]  | **Façade Engineer** | Click or tap here to enter text. | PS4 | [ ]  | [ ]  | [ ]  | 10 |
| [ ]  | [ ]  | **Membrane** **(Retaining Wall)** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 14 |
| [ ]  | [ ]  | **Membrane** **(Exterior Roof / Deck)** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 16 |
| [ ]  | [ ]  | **Membrane** **(Shower)** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 6 |
| [ ]  | [ ]  | **Cladding****(ie plaster systems)** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 15 |
| **General**  |
| [ ]  | [ ]  | **Mechanical Ventilation Install & Commissioning** | *Only required where ventilation is a specified system* Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 18 |
| [ ]  | [ ]  | **Lift/People Mover (Mechanical Fixed)**  | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 29 |
| [ ]  | [ ]  | **Acoustic Engineer** | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | 27 |
| [ ]  | [ ]  | **Listening Systems** **(NZBC G5.3.5)** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 28 |
| [ ]  | [ ]  | **Barrier(s)** | *Only required for proprietary systems* Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 30 |
| [ ]  | [ ]  | **Principle Contractor** | Click or tap here to enter text. | PS3 | [ ]  | [ ]  | [ ]  | 25 |
| [ ]  | [ ]  | Other: Click here to enter text. | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | # |
| [ ]  | [ ]  | Other: Click here to enter text. | Click or tap here to enter text. | Cert. | [ ]  | [ ]  | [ ]  | # |
|  | **Truss Design / Fabrication** | *By providing a buildable layout from a prefabricated Truss manufacturer for part/all of the roof construction, it is recognised as standard practice to require a Fabricator/Design Statement and As-Built Plans’ at Framing & Bracing - Prewrap inspection* | PS1 + As-built | [ ]  | [ ]  | [ ]  | 1 |
| **Electrical Certification** | *When Electricity is installed to enable the building work to comply with the building code an Electrical Safety Certificate is required to be provided at code compliance certificate application to confirm compliance with code clause G9* | Cert. | [ ]  | [ ]  | [ ]  | 39 |
| **Gasworks Certification** | *When Gas is installed to enable the building to comply with the building code a Gas Safety Certificate is required to be provided at code compliance certificate application to confirm compliance with code clause G10* | Cert. | [ ]  | [ ]  | [ ]  | 2 |